

Biological Sciences Graduate Caucus Meeting Agenda

February 19th, 2014 – 3:30 to 4:30 PM, 7000 level lounge



Biological Sciences Graduate Caucus February 19th 2014 – 3:30 to 4:30 PM

In Attendance:

Absent:

1. **Welcome** - Meeting called to order at 3:30pm by Jen.
 - a. Attendance
 - b. Additions to Agenda
 - i. Grad hosted speaker - Mike, Chris, Jen & Janie
 1. Grad hosted speaker has been mostly addressed at the past meeting. We will email him list of things the department will cover and other things going on to find out how it fits into his schedule. We still need a gift for him.
 2. Currently we have a budget of \$220 from Dean of Grad Studies and the department will cover transport, accommodation and contribute to the Club Illia social. We will have to chip in some money from caucus (~\$50 for a gift). This will take place March 12th, 13th and 14th.
 - ii. Grad student symposium – Marlene, Karen & Marinde
 1. We have the Highland Pub booked for the symposium and are waiting to confirm the budget. Drink tickets will be the same price as last year.
 2. We will need ~\$500 for food and ~\$500 tickets. The manager of Highland Pub will give list of food we can pick from and how much we can get for \$500. Currently we are waiting on the funding request from the GSS. The symposium will take place on April 4th.
 - iii. Publishing Workshop
 1. Demystifying publishing workshop - Will be added onto the end of the professional development workshop. There are resources from previous years it ran (PowerPoints etc.). Anyone willing to volunteer is encouraged. It will be held April 11th at end of semester. The first professional development workshop is this Friday and space is still available.
 - iv. Documentary screenings this semester

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1. The documentary for February 27th has been cancelled, if anyone has suggestions for next month they are encouraged to share.
- v. Professional Pest Management Association of BC meeting – Jen
- c. Motion to approve minutes from last month's meeting.

Motion to approve minutes from the January 15th 2014 Biological Sciences graduate Caucus meeting.

Moved by: Jen Scholefield

Seconded: Emily Helmer

Decision: **motion carries unanimously**

2. Treasury update

1. Current BISC grad caucus balances:
 - i. Core Account: \$1335.96
 - ii. Trust Account: \$1307.70

3. Committee updates

1. DGSC – no updates
2. DSC – no updates
3. GSS
 - i. AGM is on the 26th, the GSS will be amending bylaws, revealing strategic plan, posters are up with details for those interested in attending the AGM.
4. TSSU - absent
5. Faculty Mole – no updates

4. Adjournment – 3:44pm

Motion to adjourn February 19th, 2014 meeting of the Biological Sciences Graduate Student Caucus at 3:44pm.

Moved by: Jen Scholefield

Seconded by: Emily Helmer

Decision: **motion carries unanimously**