Board Members present: F. Robin, Board Chair; A. Petter, President; T. Budd; C. Gill; A. Hall; A. Kessler; A. Khehra; C. Lewis; M. Mroz; J. Stewart

Regrets: A. Giardini, Chancellor; M. Cordoba; J. Earthy; M.C. Kropinski; D. Williams

OPEN SESSION

A. Finance and Administration

a. The Board received for information the 2018-2019 Quarter 2 Forecast, which was submitted to the Ministry of Advanced Education, Skills and Training on October 3, 2018.

b. The Board noted for information the Quarter 2 Budget to Actual Variance Report as of September 30, 2018.

c. The Board received for information the Canadian Association of University Business Officers (CAUBO) synopsis of the University Investment Survey on Endowment Funds as at December 31, 2017.

B. University Relations

a. Fundraising Progress Reports: The Board noted year-to-date progress reports as follows:

<table>
<thead>
<tr>
<th>Month</th>
<th>Fundraising Progress Report For Information 2018/2019 Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>To August 31, 2018</td>
<td>$28,299,195</td>
</tr>
<tr>
<td>To September 30, 2018</td>
<td>$31,565,429</td>
</tr>
</tbody>
</table>

b. The Board approved the Terms of Reference for the:

- Jamal Khan Scholarship in Finance;
- Pillon Holdings Group of Companies Scholarship in Applied Sciences;
- Schmidt Family Women’s Volleyball Award;
- Tom Dickson and Brit Townsend Award for Track and Field;
- Barry Macdonald Bursary in Business Administration;
- Janet Blanchet Bursary in the Faculty of Environment;
- Barry Macdonald Award in Accounting;
- Richard & Grace Fraser Bursary Endowment Fund;
- Alysha Roussel & Fred Voight Memorial Endowment;
- Barry Macdonald Award for Global Mobility;
- Ralph Hancox Memorial Graduate Scholarship in Publishing Endowment;
- Discovery Foundation Graduate Award in Innovation;
- Aruna Gurla & Venkata Rao Cherukuri Bursary for Women in Applied Sciences; and
- School for Contemporary Arts Award for Indigenous Students.
c. The Board approved the following actions recommended by Senate on November 5, 2018:

- The Full Program Proposal for the Masters of Applied Sciences in Sustainable Energy Engineering;
- The Full Program Proposal for the Doctor of Philosophy in Sustainable Energy Engineering;
- The Full Program Proposal for the Master of Engineering in Mechatronic Product Realization;
- The Full Program Proposal for the Master of Arts in Heritage Resource Management; and
- The Full Program Proposal for the Graduate Certificate in Heritage Resource Management.

C. Governance and Nominating

a. The Board approved that Mr. Denis Bérubé be recommended for appointment as Trustee of the Pension Plan for Members of the Administrative/Union Staff as APSA representative for a three year term commencing December 1, 2018 and expiring on November 30, 2021.

b. The Board approved the revisions to the following policies that were presented to and approved by Senate on October 1, 2018 to take effect on January 1, 2019:

1. S 10.01 Student Academic Integrity Policy (formerly titled Code of Academic Integrity and Good Conduct, S10.01 and portions of Principles and Procedures for Student Discipline, S10.02);
2. S 10.02 University Board on Student Discipline (formerly numbered S10.03);
3. S 10.03 Senate Committee on Disciplinary Appeals (formerly numbered S10.04); and
4. Student Conduct Policy (Policy number to be determined). Senate received the revised non-academic Student Conduct Policy for information only.

c. The Board approved revisions to Policy R10.01 renamed External Research Funding Agreements, effective immediately.

D. Human Resources

a. The Board received for information the Mid-Year Update of the 2018-2019 Faculty Renewal Plan and approved the University’s request to recruit, in addition to those previously approved in March 2018, ten (10) Full time Equivalent (FTE) faculty positions, excluding academic positions associated with the hiring of senior academic administrators.

E. Other

a. Board Chair F. Robin welcomed a small student delegation led by Annie Buiyan, English BA student, and Matthew McDonald, Economics PhD candidate, Co-organizers of the SFU Tuition Freeze Now Campaign. A letter was distributed to members of the Board in which the concerns of the group were expressed.

b. F. Robin announced that Chancellor A. Giardini was added to the “Power 50” list in Vancouver Magazine. The list names the most powerful people in the City in 2018 who, outside the boardroom, advance various objectives in quieter but equally meaningful ways.

c. President Petter informed the Board that SFU has again been named Canada’s top comprehensive university in the annual university rankings of Maclean’s magazine. This is the tenth time in 11 years that SFU has been named top comprehensive university, a category that includes post-secondary institutions that have a significant amount of research, a wide range of programs at the undergraduate and graduate level, as well as professional degrees. The University placed sixth.
among 15 comprehensive universities for student satisfaction, and was ranked ninth amongst all Canadian universities in the national reputational ranking.

d. A. Petter reported that SFU’s VentureLabs® has been rated the top North American university-linked accelerator by UBI Global.

e. The President commented on fall convocation ceremonies and the Chancellor’s Dinner that took place on October 4 and 5, 2018, noting that honorary degrees were bestowed on primatologist Jane Goodall and psychology professor Alison Gopnick. The Honourable Janet Austin, Lieutenant Governor of British Columbia, attended and spoke at the ceremony honouring Jane Goodall and at the Chancellor’s dinner on October 4. The Chancellor’s Distinguished Service Award was conferred on Barry Macdonald in recognition of his service to SFU as a member of the Board of Governors, SFU Foundation, SFU Campaign Cabinet and SFU Community Trust, which he currently chairs. Mr. Macdonald is also a philanthropist who has generously contributed to SFU and its students. President Petter also commented on the success of the special joint convocation ceremony on October 19 at which SFU and UBC each conferred an honorary doctor of laws degree on His Highness the Aga Khan in recognition of His Highness’s lifelong philanthropic and humanitarian contributions.

f. President Petter noted that the University hosted its 11th Annual SFU Diwali Gala at Aria Banquet Hall in Surrey on November 1, 2018. The well attended event drew business, community and government representatives from across the Lower Mainland, together with SFU alumni, faculty, staff and students.

g. The President reported that he recently attended the biannual Universities Canada membership meeting in Ottawa, and took part in a day of advocacy on Parliament Hill. While in Ottawa, he and Vice-President Research and International Joy Johnson, and Vice-President, External Relations Joanne Curry met with senior federal government officials to discuss SFU priorities.

h. With respect to provincial advocacy, President Petter noted that he:
   • Met with numerous provincial elected officials and public servants, both in Vancouver and in Victoria, to press SFU issues.
   • Presented to the Select Standing Committee on Finance and Government Services as part of their 2019 provincial budget consultation, emphasizing the need for SFU Surrey expansion. SFU received a good hearing from the Committee, which subsequently recommended that the Province “Increase operational funding to post-secondary institutions and expand the number of seats available to students, including at Kwantlen Polytechnic University and Simon Fraser University’s Surrey campus, to address the increased demand for postsecondary training and education in BC.”
   • Spoke at the Surrey Board of Trade luncheon on November 21, 2018 and wrote an Op-Ed piece for the Vancouver Sun on November 22, both of which addressed the challenges facing British Columbia with respect to a shortage of talent, the province’s lack of educational capacity and how these issues are adversely affecting BC economically.

i. The President reported that he recently led a successful mission to Hong Kong, South Korea and Taiwan to build relationships with partner institutions, connect with alumni, partners and friends of SFU, and meet new members of the University’s extended global community:
   • In Hong Kong, Memoranda of Understanding were renewed, research collaborations promoted and student exchange agreements signed with City University of Hong Kong, Chinese University and Hong Kong Polytechnic University. In addition, an arrangement was entered into that will enable actuarial science students from Hong Kong Baptist University to complete their studies and graduate at SFU.
   • In South Korea, agreements were signed to promote student exchange and research with Seoul National University, Yonsei University and the Korea Advanced Institute of Science and
Technology. SFU Board Chair Emeritus Julia Kim joined members of the SFU delegation to meet with Korean government officials and tour Ewah Women’s University, the largest women’s university in the world.

- In Taiwan, the President attended National Taiwan University’s (NTU) 90th Anniversary celebrations. NTU and SFU have had academic relationships for almost two decades.
- The celebrations enabled him to meet presidents from universities around the world, and to speak on a panel concerning Innovative University Governance.
- Members of the SFU delegation also met with Canadian consular and trade representatives in Hong Kong, Seoul and Taipei to gain information, discuss potential opportunities and provide updates on SFU’s interests and engagements in the area.
- The President hosted two well-attended receptions in Hong Kong and Seoul for SFU alumni, co-op and exchange students, government representatives and other special guests.
- There were also opportunities to promote APAIE 2020 – the annual Asia-Pacific Association for International Education conference – that SFU will host for the first time in the Americas in the spring of 2020.

j. Governor A. Khehra reported that in lieu of a bi-election, an Interim President of the Simon Fraser Student Society is now in place. He also informed Board members that elections are underway to fill a number of student vacancies on Senate.

k. The Board received the report of the Vice-President, Research and International on key activities in her office, as well as recent research achievements. A. Petter noted SFU’s continued success in attracting research funding in excess of $140 million this year. This is an impressive achievement that reflects well on the University’s research faculty.

l. The Board reviewed the report of the Vice-President, Finance and Administration on the major activities and initiatives in the departments within his portfolio as of November 2018. He highlighted the following items:
   - SFU has earned a Gold rating in the Sustainability Tracking, Assessment and Rating System (STARS), a self-reporting framework for higher-education institutions to measure sustainability performance across their curriculum, operations, engagement, planning and administration.
   - SFU confirmed to the Ministry of Advanced Education, Skills and Training that, as required, Phase 1 of the SFU Surrey Sustainable Energy and Engineering Building (SE3P) was substantially complete on October 31, 2018.

m. The Board reviewed the report from P. Keller, Vice-President, Academic and Provost on a number of activities and developments in the areas within his portfolio. He highlighted the extensive work that has been underway involving the various constituencies with respect to the development and refinement of the Academic Plan 2019-2024, as well as additional conversations that will take place through the balance of November, December and early January 2019. The current expectation is that the Plan will be submitted to Senate and to the Board of Governors in January 2019.

The Board briefly discussed two critical classroom incidents in October 2018 involving an assault on October 3 and the death of a student on October 17, 2018. P. Keller acknowledged the impact on all those involved, and the commitment of Management to ensure these incidents are fully understood, how each was responded to, and the implications for any future such instances. He acknowledged the impact on the students, staff, and faculty who are still healing from the trauma, and also acknowledged the significant work done by multiple units across the University in managing and responding to each incident.

Governor M. Mroz reported that on September 1, 2018, Health and Counselling Services did the hard launch of its mental health service MySSP, available in many languages, 24/7, to all graduate
and undergraduate students. It offers culturally appropriate services and access via phone, chat and in multi-session person counselling appointments. The app has already been downloaded 2,000 times and to-date 650 clinical cases have been opened. In response to a question, he indicated that the 650 cases have not affected the current waitlists in Health and Counselling Services.

CLOSED SESSION

A. Finance and Administration

a. The Board authorized SFU to enter into a Construction Contract with Scott Construction for the Student Housing Development Phase 1 Residence Halls at the Burnaby Campus.

b. The Board approved the award of contract for General Contracting Services for the Stadium Project to Chandos Construction Ltd.

c. The Board received for information an update on Phases 1 and 2 of the SFU Burnaby Campus Plaza Renewal project.

d. The Board received for information an update on contract awards for the Sustainable Energy and Environment Engineering Project in the SFU Surrey Campus precinct.

e. The draft minutes of and excerpts from the report to the Investment Advisory Committee meeting of September 25, 2018, were received by the Board for information.


g. The Board heard an update on the Residence Phase 1 contract.

h. Other matters were discussed.

B. University Relations

a. The Board reviewed the report from M. den Haan, Vice-President, Advancement and Alumni Engagement (VPAAE) on the recent activities, developments and achievements in each of the areas within his portfolio. The report indicated that the VPAAE portfolio is now comprised of four units: Alumni Engagement, University Campaign, University Development & Advancement Services and Marketing & Communications.

b. The Board reviewed the report from Joanne Curry, Vice-President, External Relations on key developments in Government Relations and Communications & Marketing.

C. Audit, Risk and Compliance Committee

a. The Board received for information the external Audit Plan for the year ending March 31, 2019.

b. The Board received for information an Update on the Treatment of Key Risks in the University’s Enterprise Risk Management Plan.

c. The Board heard a report about other matters dealt with by the Committee at its meeting on November 13, 2018. This included a summary of the University’s planning for the fiscal year ending March 31, 2019, the Internal Audit Progress Report for the period April 1, 2018 to October 31, 2018, and five other financial reports on associated entities.

E. Human Resources
a. **Administrative Appointments**

The following administrative appointment was approved and has been accepted:

- Dr. Carman Neustaedter, Director, Interactive Arts and Technology, 01 Sep 18 – 31 Aug 21

**F. Other**

a. The Board received the President’s Activities Report for September and October 2018.

b. Governor J. Stewart, Chair of the Responsible Investment Committee, reported that the Committee meeting of November 16, 2018 was cancelled. However, on November 14, 2018, he attended a meeting with representatives of the student group SFU 350, at which the Vice-President, Finance and Administration and the Associate Vice-President, Finance were also present.

c. The Board heard a presentation by and engaged in a discussion with K. Linklater, Executive Director, Communications and Marketing, External Relations, about defining, protecting and advancing SFU’s reputation, through the work being undertaken by Communications and Marketing in collaboration with all areas of the University.

**CONFIDENTIAL SESSION**

a. The Board discussed the responses of current and immediate past Board members to the 2018 biennial self-evaluation questionnaire.

b. The President formally reported that he will not be seeking a third term as University President, and indicated that he would report this to Senate at its meeting of December 3, 2018.

c. The Board approved the selection of Boyden Global as the Executive Search firm to undertake the search in 2019-2020 to recruit the next President of the University.

d. The Board discussed the draft Presidential Search schedule, key milestones, and the Board’s role in the search process.

e. Other matters were discussed.

The next Board of Governors Meeting will be held at 8:00 a.m. on Thursday, January 24, 2019 in Rooms 1400/1410, The Joseph and Rosalie Segal Centre, Harbour Centre, SFU Vancouver.