Biomedical Physiology and Kinesiology criteria for extensions, reactivation and readmission

Preamble:

As per the memorandum from the Dean of Graduate Studies dated July 6th, 2016, there have been several changes to the Graduate General Regulations with regards to the time limit for program completion, as well as extensions, reactivation and readmission regulations. These changes came into effect in Fall 2016 and affect students starting in or after Fall 2016, and existing students in the program. The current document outlines criteria that will be used by BPK to evaluate applications for extensions, reactivation and readmission within these new regulations.

Time limit for program completion:

The new time limit for program completion regulations (GGR 1.12) affect only new students starting in or after Fall 2016. These new time limits are 18 terms for doctoral students (including students who have transferred from the master’s program), and 9 terms for master’s students.

Criteria for extensions, reactivation and readmission:

These BPK criteria for extensions, reactivation and readmission apply to all current and new students and relate to GGR 1.12.2 (extensions), GGR 1.4.8 (reactivation), and GGR 1.4.9 (readmission).

Extensions:

Students wishing to apply for an extension to their degree must submit a completed Extension Application form to the Graduate Program Assistant prior to the time limit for their program completion. Applications for extension will be reviewed by the Graduate Program Chair. Students must clearly describe the reason for their request to extend their degree and must have documented support from their senior supervisor and their supervisory committee members, e.g. committee report form. Normally, extensions will only be approved if there are extenuating circumstances, e.g. unforeseeable problems with experimental infrastructure or subjects. As per GGR 1.12.2, extensions may be granted for up to a maximum of three terms, and a second extension may be considered. Master’s students will not normally be approved for an extension of more than three terms. Doctoral students (including students who have transferred from the master’s program) who started in the program prior to Fall 2016 will not be granted extension beyond the time limit of 8 years.

Reactivation:

Students who are discontinued, but have not reached their time limit, may apply to reactivate their enrollment without having to be readmitted if it is the same term as the discontinuation. Students are required to submit a completed Reactivation form to the Graduate Program Assistant for review by the Graduate Program Chair.

Readmission:

Students are required to apply for readmission after being discontinued from their program for more than one term. Students wishing to apply for readmission should consult with the Graduate Program Assistant and complete the online application. The deadline to apply for readmission is outlined in GGR 1.4.9. Readmission requests will be reviewed by the Graduate Program Chair. Students recommended for readmission will be identified as being readmitted on the Recommendation for Admission form and will maintain the same start date and time limit from when they were first admitted to the program.