Position Title: Head Instructor - Clan Kids Freshman

Position & Camp Summary
Simon Fraser University Summer Camp Head Instructors are responsible for providing a safe, fun environment for campers and leading by example when working with other staff and volunteers. Head Instructors develop and implement age appropriate activity plans for their camps and provide leadership for campers, Instructors, and Volunteers. The successful candidate will be an energetic, active, and responsible Camp leader who works well in a team. Clan Kids Freshman Camps are half-day, one week recreational camps for children 4 ½ - 6 ½ years, dividing time between a classroom and recreation facilities, such as swimming and other age appropriate games, on campus. The Head instructor for Clan Kids Freshman will be in charge of preparing, organizing and running the entire day(s) camps with the instructors which includes the AM session (8:30 am - 11:30am) and the PM session (12:30 pm - 3:30pm). The camps have a different theme each week and include an assortment of recreational games and creative crafts.

Duties and Responsibilities
- Develop and implement creative and engaging activity plans
- Ensure that activities are effectively and safely implemented following risk management protocol; ensure a safe environment for the participants at all times
- Oversee camper behavior and manage discipline issues while maintaining safe, enjoyable activities for all campers
- Keep all expenditures within allocated budget
- Actively supervise and participate in all camp and recreational activities including any co-operative games, sports and swimming
- Supervise the instructors of both the AM and PM Freshman camps
- Facilitate lunch time duties which include lunch room and gym time
- Be a role model for campers and staff by demonstrating positive, enthusiastic, and respectful attitudes and behaviour
- Represent your camp when interacting with parents or community member, provide parents with appropriate feedback and information as needed for their campers to have a successful camp experience
- Maintain a high level of respect and professionalism during interactions with all staff and volunteers
- Evaluate instructors and volunteers
- Adhere to the policies and procedures set out by the programmers
- Additional responsibilities as directed by Camps Administration

Qualifications
- Experience working with children; demonstrated ability to interact with all relevant ages and understanding of the development needs of children and youth
- A desire to work in a positive environment with children; ability to relate to children and youth in a positive manner
- Demonstrated ability to observe camper behaviour, assess its appropriateness, enforce safety regulations and apply appropriate behavior management techniques
- Excellent organizational, interpersonal and communication skills (written and verbal)
- Current Standard First Aid and CPR-C
- A criminal record check will be required upon accepting a position within the Camps program

Terms of Employment
Head Instructor Training: June 20 – June 24
Staff training: June 27 – June 30
Camp in session: July 4th – Sep 2nd
- Typical work hours during camp: Monday to Friday, 8am - 4pm
***Hours are not guaranteed and will be based upon registration numbers of the camp.

Compensation
$14-17 per hour based on qualifications and relevant experience
- Additional 4% paid in lieu of benefits

Application Deadline: March 6, 2016
Find the application form and details of all Camps positions at www.sfu.ca/camps
Please complete the application form and submit a cover letter and resume to: admin_camps@sfu.ca
- Only candidates selected for an interview will be contacted