Dear Parents/Guardians,

Welcome to SFU Spring Break Camps! In preparation for a fun-filled and memorable camp experience, we have outlined some important information below:

1) **Camps Consent Form**

   If any information is missing, your child’s participation may be delayed until completion.
   - International Campers must provide Medical Travel Insurance (translated to English) at least one (1) week prior to the first day of camp.
   - Scan and Email: camps@sfu.ca
   - Fax: 778-782-3425
   - Deadline: **Wednesday, March 8th, 2017**

2) **SFU Camps Location Map** (for parking and sign in location)

   - **Location:**
     - **Parking Drop-off/ Pick-up:** 20 minutes courtesy parking in the West Parkade. Turn right at the 3-way stop sign, turn right at the stop sign at the entrance of West Parkade, and proceed to the next level above. Do not park in the ‘Reserved’ section on the 8000 level.

   **NOTE:** For Drop-off and Pick-up – please do not pay at the parking meter (non-refundable). If you receive a parking violation ticket during your 20 minutes of courtesy parking, please present the ticket directly to Camp Programmers to have your ticket annulled by SFU Parking Services.

3) **Sign-in/ Sign-out:**

   - **Location:** SFU Lorne Davies Complex (LDC) – **VIP Room-191** in the West Gym Atrium
   - **Drop-off Time:** 8:45 am (9:00 am start)
   - **Pick-up Time:** 3:30 pm
   - **Pick-up Authorization & Self Sign Out:** With consent, self sign-out privileges are permissible to campers aged 12 years and older. First and last name of additional adults eligible to pick-up your child can be included on the Camp Consent Form or by notifying the Camp Office.

4) **What to Bring:** Comfortable & weather appropriate clothing, sunscreen, hat, a labelled backpack with lunch, water bottle and snacks (please leave all valuable items and electronics at home).

5) If your child is **late** or **sick** please phone **778-782-4965**, and leave a message with your child’s name and camp.

For additional camp information, and policies please refer to our website at: **www.sfu.ca/camps**