Dear Parents/Guardians,

Welcome to SFU Summer Camps! In preparation for a fun-filled and memorable camp experience, we have outlined some important information below:

1) **Camps Consent Form** - one signed copy will cover all weeks of the 2017 Summer Camps.
   - If any information is missing, your child’s participation may be delayed until completion.
     - International Campers must provide Medical Travel Insurance (translated to English) at least one (1) week prior to the first day of camp.
     - Scan and Email: camps@sfu.ca
     - Fax: 778-782-3425
     - Deadline: **July 4, 2017**

2) **SFU Camps Location Map** *(for parking and sign-in/Sign-out location)*
   - **Drop-Off and Pick-Up:**
     - **Parking Drop-off/ Pick-up:** 20 minutes courtesy parking in the West Parkade. Turn right at the 3-way stop sign, turn right at the stop sign at the entrance of West Parkade, and proceed to the next level above. Do not park in the ‘Reserved’ section on the 8000 level.
     - **NOTE:** Drop-off and Pick-up–please do not pay at the parking meter (non-refundable). If you receive a parking violation ticket during your 20 minutes of courtesy parking, please present the ticket directly to Camp Programmers to have your ticket annulled by SFU Parking Services.

3) **Sign-in/ Sign-out:**
   - **Location:** SFU Lorne Davies Complex (LDC) – Central Gymnasium
   - **Drop-off Time:** 12:15 PM *(12:30 PM start)*
   - **Pick-up Time:** 3:30 PM
   - **Pick-up Authorization & Self Sign Out:** With consent, self-sign-out privileges are permissible to campers aged 12 years and older. First and last name of additional adults eligible to pick-up your child can be included on the Camp Consent Form or by notifying the Camp Office.

4) **What to Bring:** Comfortable & weather appropriate clothing, a labelled backpack a water bottle and snacks (please leave all valuable items and electronics at home).

5) If your child is **late** or **sick** please phone 778-782-4965, and leave a message with your child’s name and camp.

For additional camp information, and policies please refer to our website at: [www.sfu.ca/camps](http://www.sfu.ca/camps)