Dear Parents/Guardians,

Welcome to SFU Summer Camps! In preparation for a fun-filled and memorable camp experience, we have outlined some important information below:

1) **Camps Consent Form** one signed copy will cover all weeks of the 2017 Summer Camps.
   - Additional Form: iRide Waiver
   - Release of Liability & Media Release
   - BVC Form

   If any information is missing, your child’s participation may be delayed until completion.
   - International Campers must provide Medical Travel Insurance (translated to English) at least one (1) week prior to the first day of camp.
   - Scan and Email: camps@sfu.ca
   - Fax: 778-782-3425
   - Deadline: **July 17, 2017**

2) **SFU Camps Location Map (for parking and sign-in location)**
   - Parking Drop-off: 20 minutes courtesy parking in the West Parkade. Turn right at the 3-way stop sign, turn right at the stop sign at the entrance of West Parkade, and proceed to the next level above. Do not park in the ‘Reserved’ section on the 8000 level.
   - NOTE: Please do not pay at the parking meter (non-refundable). If you receive a parking violation ticket during your 20 minutes of courtesy parking, please present the ticket directly to Camp Programmers to have your ticket annulled by SFU Parking Services.
   - Express Drop-off: [Recommended for returning and experienced campers] along Terry Fox Lane (no parking). Turn right at West Campus Road (Flashing lights), follow the signs to Terry Fox Lane (Drop-off only - no pick up).
   - Lane will be open and operated by camps staff and volunteers **ONLY in the morning from 8:00-8:50am** and is closed at all other times. West Parkade is open 24/7 for camps pick up and drop off.
   - Campers may exit vehicle and proceed to Camps Sign-in [Central Gym] under direct supervision by camps staff and volunteers.
   - For your safety, please remember to obey traffic signals and instructions at all times.

3) **Sign-in Location:**
   - Location: SFU Lorne Davies Complex (LDC) – Central Gymnasium
   - Drop-off Time: **8:15 AM** (**8:30 AM** start)

4) **Sign-Out Location: Traction on Demand Location Map Link**
   - Location: Traction on Demand – 2700 Production Way, 5th Floor, Burnaby, BC
   - Pick-up Time: **3:30 PM – 4:00 PM**
   - Pick-up Authorization: First and last name of additional adults eligible to pick-up your child can be included on the Camp Consent Form or by notifying the Camp Office.

5) **What to Bring:** Comfortable & weather appropriate clothing, sunscreen, hat, a labelled backpack with lunch, water bottle and snacks (please leave all valuable items and electronics at home).

6) **If your child is late or sick** please phone **778-782-4965**, and leave a message with your child’s name and camp.

For additional camp information, and policies please refer to our website at: [www.sfu.ca/camps](http://www.sfu.ca/camps)
7) **Options for Bikes**
   1. Use BC Cycling bikes
   2. Bring your own bike day 1 and BC cycling stores the bikes each night – bring your own bike lock
   3. Bring your own bike and each day pick-up with your camper from Traction of Demand

8) **Types of Bikes to bring**
   - Mountain Bike
   - Hybrid Bike