Position Title: Instructor - Glee & Dance SFU Camps

Position & Camp Summary
Simon Fraser University Summer Camp Instructors are responsible for providing a safe, fun environment for campers and leading by example when working with other staff and volunteers. The successful candidate will be an energetic, active, and responsible camp instructor who works well in a team. This position is responsible for assisting in the operation of our various Camp programs. Specific duties include assisting with lesson and activity plans, supervising and coordinating activities, directing volunteers and ensuring the smooth operation of the camp. Glee and Dance Camps are full day, two week camps for children of all levels of experience, aged 8-12 years. The camps are based on the popular TV shows of the same names. Glee camp offers singing, dancing, choreography, and musical theatre. Glee campers learn melodies, harmonies, choreography, stage management, and prop and costume design. Campers in Dance will experience a range of dance styles such as ballet, jazz, hip-hop, lyrical, musical theatre, and contemporary. Dance camp focuses on the fundamentals of dance technique, choreography, stage management, and prop and costume design. Both camps include a final production on the last day of the camp.

Duties and Responsibilities
• Ensure that activities are effectively and safely implemented following risk management protocol; ensure a safe environment for the participants at all times
• Oversee camper behaviour and manage discipline issues, maintaining safe, enjoyable activities for all campers
• Actively supervise and participate in all camp specific activities and recreational activities including any co-operative games, sports and swimming
• Be a role model for campers and volunteers by demonstrating positive, enthusiastic, and respectful attitudes and behaviour
• Represent your camp when interacting with parents or community members; provide parents with appropriate feedback and information as needed for their campers to have a successful camp experience
• Evaluate Head instructors and Volunteers
• Ensure all facilities are cleaned and taken care of
• Be prepared to be flexible with hours, assignments, and other unavoidable changes
• Effectively communicate and cooperate with other instructors, Head Instructors, and Administration
• Adhere to the policies and procedures set out by the Programmers
• Maintain a high level of respect and professionalism when interacting with Volunteers, Instructors, Head Instructors, Assistant Programmers, Head Programmers, and Managers
• Additional responsibilities as directed by Camps Administration

Qualifications
• Dance Camp:
  o a minimum of 2 years experience instructing dance to children and youth
  o some experience instructing voice/choir/music to children and youth is preferred
• Glee Camp:
  o a minimum of 2 years experience instructing voice/choir/music to children and youth
  o some experience instructing dance to children and youth is preferred
• Experience working with children; demonstrated ability to interact with all relevant ages and understanding of the development needs of children and youth
• A desire to work in a positive environment with children; ability to relate to children and youth in a positive manner
• Demonstrated ability to observe camper behaviour, assess its appropriateness, enforce safety regulations and apply appropriate behaviour management techniques
• Excellent organizational, interpersonal, and communication skills (written and verbal)
• Current Standard First Aid and CPR-C
• A criminal record check will be required upon accepting a position within the Camps program

Terms of Employment
Staff training: June 25th – June 29th
Camp in session: July 3rd – August 31st
- Typical work hours: Monday to Friday, Between 8AM-4PM
***Hours are not guaranteed and will be based upon registration numbers of the camp.

Compensation
$13-15 per hour based on qualifications and relevant experience
- Additional 4% paid in lieu of benefits

Application Deadline: April 2nd, 2018
Please complete the application form, online form and submit a cover letter and resume to: admin_camps@sfu.ca

Thank you to all applicants for their interest, however, only those candidates selected for an interview will be contacted.

For more information, please visit www.sfu.ca/camps.