Dear Parents/Guardians,

Welcome to SFU Spring Break Camps! In preparation for a fun-filled and memorable camp experience, we have outlined some important information below:

1) **SFU Camps Location Map** (for parking and sign in/out location)
   - Location:
     - **Parking Drop-off:** 20 minutes courtesy parking in the **West Parkade**.
       - Turn right at the 3-way stop sign, turn right at the stop sign at the entrance of West Parkade, and proceed to the next level above.
       - **NOTE:** For Drop-off/Pick-up – please do not pay at the parking meter (non-refundable).
       - If you receive a parking violation ticket during your 20 minutes of courtesy parking, please present the ticket directly to Camp Programmers to have your ticket annulled by SFU Parking Services.
     - **Parking Pick-up:** 20 minutes courtesy parking in **Residence Parking**.
       - Turn right at West Campus Road (flashing light), take your first left into residence parking.

2) **Sign-in/Sign-out:**
   - **Location:** SFU Lorne Davies Complex (LDC) – **VIP Room-191** in the West Gym Atrium
   - **Drop-off Time:** 8:45 am (9:00 am start)
   - **Pick-up Time:** 3:30 pm
   - **Pick-up Authorization:** First and last name of additional adults eligible to pick-up your child can be included by notifying the Camp Office (camps@sfu.ca).

3) **What to Bring:** Comfortable & weather appropriate clothing, a labelled backpack with lunch, water bottle and snacks (please leave all valuable items and electronics at home).

4) If your child is **late** or **sick** please phone **778-782-4965**, and leave a message with your child’s name and camp attending.

5) **FIELD TRIPS:** Subject to change without notice
   - **Wednesday, March 21st** – Vancouver Aquarium - Campers should wear closed-toe shoes

For additional camp information, and policies please refer to our website at: www.sfu.ca/camps