Dear Parents/Guardians,

Welcome to SFU Spring Break Camps! In preparation for a fun-filled and memorable camp experience, we have outlined some important information below:

1) **SFU Camps Location Map** (for parking and sign in/out location)
   - **Location:**
     - **Parking Drop-off/Pick-up:** 20 minutes courtesy parking in the West Parkade. Turn right at the 3-way stop sign, turn right at the stop sign at the entrance of West Parkade, and proceed to the next level above.
     - **NOTE:** For Drop-off/Pick-up – please do not pay at the parking meter (non-refundable). If you receive a parking violation ticket during your 20 minutes of courtesy parking, please present the ticket directly to Camp Programmers to have your ticket annulled by SFU Parking Services.

2) **Sign-in/Sign-out:**
   - **Location:** SFU Lorne Davies Complex (LDC) – West Gym
   - **Drop-off Time:** 5:15 pm (5:30 pm start)
   - **Pick-up Time:** 7:00 pm
   - **Pick-up Authorization & Self Sign Out:** With consent, self-sign-out privileges are permissible to campers aged 12 years and older. First and last name of additional adults eligible to pick-up your child can be included by notifying the Camp Office (camps@sfu.ca).

3) **What to Bring:** Comfortable & weather appropriate clothing, sunscreen, hat, a labelled backpack with lunch, water bottle and snacks (please leave all valuable items and electronics at home).

4) If your child is **late** or **sick** please email/phone/text - Gina Schmidt: gschmidt@sfu.ca or 778-782-9428 and leave a message with your child’s name.

For additional camp information, and policies please refer to our website at: [www.sfu.ca/camps](http://www.sfu.ca/camps)