Dear Parents/Guardians,

Welcome to SFU Spring Break Camps! In preparation for a fun-filled and memorable camp experience, we have outlined some important information below:

1) **SFU Camps Location Map** (for parking and sign in/out locations)
   - **Location:**
     - **Parking Drop-off:** 20 minutes courtesy parking in the Visitor Parkade. Turn right at the 3-way stop sign, turn right at the stop sign at the entrance of West Parkade, and proceed to the next level above.
     - **NOTE:** For Drop-off/Pick-up – please do not pay at the parking meter (non-refundable). If you receive a parking violation ticket during your 20 minutes of courtesy parking, please present the ticket directly to Camp Programmers to have your ticket annulled by SFU Parking Services.
     - **Parking Pick-up:** 20 minutes courtesy parking in Residence Parking. Turn right at West Campus Road (Flashing Light), continue until the end of the road and turn left into the parking lot. Walk back along West Campus Road and keep walking on to residence lane. Walk to field 4 for sign-out.

2) **Sign-in:**
   - **Location:** SFU Lorne Davies Complex (LDC) – **VIP Room-191** in the West Gym Atrium
   - **Drop-off Time:** 8:45 am (9:00 am start)

3) **Sign-out:**
   - **Location:** SFU Field 4
   - **Pick-up Time:** 3:30 pm
   - **Pick-up Authorization & Self Sign Out:** With consent, self-sign-out privileges are permissible to campers aged 12 years and older. First and last name of additional adults eligible to pick-up your child can be included by notifying the Camp Office (camps@sfu.ca).

4) **What to Bring:** Comfortable & weather appropriate clothing, hat, a labelled backpack with lunch, water bottle and snacks (please leave all valuable items and electronics at home).

5) If your child is **late or sick** please phone 778-782-4965, and leave a message with your child’s name and camp attending.

For additional camp information, and policies please refer to our website at: [www.sfu.ca/camps](http://www.sfu.ca/camps)