Dear Parents/Guardians,

Welcome to SFU Spring Break Camps! In preparation for a fun-filled and memorable camp experience, we have outlined some important information below:

1) SFU Camps Location Map (for parking and sign in/out location)
   - Location:
     Parking Drop-off/Pick-up: 20 minutes courtesy parking in the West Parkade.
     Turn right at the 3-way stop sign, turn right at the stop sign at the entrance of West Parkade, and proceed to the next level above.
     **NOTE:** For Drop-off/Pick-up – please do not pay at the parking meter (non-refundable).
     If you receive a parking violation ticket during your 20 minutes of courtesy parking, please present the ticket directly to Camp Programmers to have your ticket annulled by SFU Parking Services.

2) Sign-in/Sign-out:
   - Location: SFU Lorne Davies Complex (LDC) – West Gym
   - Drop-off Time: 7:15 pm (7:30 pm start)
   - Pick-up Time: 9:30 pm
   - Pick-up Authorization & Self Sign Out: With consent, self-sign-out privileges are permissible to campers aged 12 years and older. First and last name of additional adults eligible to pick-up your child can be included by notifying the Camp Office (camps@sfu.ca).

3) What to Bring: Comfortable & weather appropriate clothing, sunscreen, hat, a labelled backpack with lunch, water bottle and snacks (please leave all valuable items and electronics at home).

4) If your child is **late** or **sick** please email/phone/text - Gina Schmidt: gschmidt@sfu.ca or 778-782-9428 and leave a message with your child’s name.

For additional camp information, and policies please refer to our website at: [www.sfu.ca/camps](http://www.sfu.ca/camps)