Dear Parents/Guardians,

Welcome to SFU Summer Camps! In preparation for a fun-filled and memorable camp experience, we have outlined some important information below:

1) **Sign-in/Sign-out:**
   - **Location:** SFU Lorne Davies Complex (LDC) – Central Gymnasium
   - **Drop-off Time:** 8:15 am (8:30 am start)
   - **Pick-up Time:** 6:00 pm
   - **Pick-up Authorization & Self Sign Out:** With consent, self-sign-out privileges are permissible to campers aged 12 years and older. First and last name of additional adults eligible to pick-up your child can be included by notifying the Camp Office.

2) **SFU Camps Location Map** *(for parking and sign-in/sign-out location)*
   - **Drop-Off and Pick-Up:**
     - 20 minutes courtesy parking in the West Visitor Parkade. Turn right at the 3-way stop sign, turn right at the stop sign at the entrance of Visitor Parkade, and proceed to the next level above.
     - **NOTE:** Please do not pay at the parking meter (non-refundable). If you receive a parking violation ticket during your 20 minutes of courtesy parking, please present the ticket directly to Camp Programmers to have your ticket annulled by SFU Parking Services.
     - **Express Drop-off:** [Recommended for returning and experienced campers] along Terry Fox Lane (no parking). Turn right at West Campus Road (Flashing lights), follow the signs to Terry Fox Lane (Drop-off only – no pick up).
       - Lane will be open and operated by camps staff and volunteers **ONLY in the morning from 8:00-8:50am** and is closed at all other times. West Parkade is open 24/7 for camps pick up and drop off.
       - Campers may exit vehicle and proceed to Camps Sign-in [Central Gym] under direct supervision by camps staff and volunteers.
       - For your safety, please remember to obey traffic signals and instructions at all times.

3) **What to Bring:** Comfortable & weather appropriate clothing, bathing suit, towel(s), a labelled backpack with lunch, water bottle and snacks (please leave all valuable items and electronics at home).

4) If your child is **late** or **sick** please phone **778-782-4965**, and leave a message with your child’s name and camp.

For additional camp information, and policies please refer to our website at: [www.sfu.ca/camps](http://www.sfu.ca/camps)

5) **Additional Camp Preparation Information:**
   - **Timed Swim:** 400 meters in 10 minutes, requirement to pass the course.
     - **Recommendation:** practice your lap swims/turns to be able to do the timed swim during the week. Egg Beater kick – practice to build up your strength & endurance.

6) **Alert Manual:** Pre-purchased manuals will be available for pick-up with the Camp Instructor. If you need the mandatory manual they can be purchased on the first day for an additional $36.00 or contact the Camps Office at 778-782-4965.

7) **Parking Option:** Pre-purchased parking passes will be available for pick-up with the Camp Instructor. If you wish to add a parking permit, it can be purchased for additional $13.45 and is valid for the duration of the camp. To add a parking permit, contact the Camps Office at 778-782-4965.