International Camp – Chaperone

Position & Camp Summary:
Simon Fraser University Camp Chaperones are responsible for providing a safe, fun, and educational experience for campers. The successful candidate will be an energetic, active, and responsible individual who works well in a team. Chaperones play a crucial role in providing safety, security, and encouraging the overall well-being of international campers. The International Camp program is a one week, overnight educational camp for campers 12-17 years old where English is not their first language. Chaperones will be responsible for supervising campers when camps are not in session (outside the hours of 8:30AM – 3:30PM). Specific duties include assisting with activity plans, supervising, and managing a group of campers that come from various countries as well as ensuring the smooth operation of the camp. This includes picking up and dropping off campers for sign in and sign out and bringing campers back to their dorms. Chaperones will also be responsible for supervising campers during the night and may be required to work late hours. They will also be responsible for supervising campers during two off-site excursion trips to a predetermined location such as a day trip to Whistler or Bowen Island.

Duties and Responsibilities:
- Ensure the safety of campers by creating a safe environment by implementing a risk management plan
- Actively communicate nightly headcounts to Camps Administration Team
- Facilitate breakfast and dinner time duties which include supervising campers during meal times
- Oversee camper behavior, manage disciplinary issues, and report any problems to the administrative team
- Actively supervise and participate in all camp and recreational activities including any recreation games, sports, and swimming
- Ensures inclusion of international campers within the group and SFU Camps
- Assists with night and on call duty as assigned
- Be a role model for fellow staff, and campers by demonstrating positive, enthusiastic, and respectful attitudes and behaviours
- Be adaptable to unavoidable changes and flexible with hours and other assignments
- Ensure and maintain the cleanliness of facilities used
- Effectively and appropriately communicate with parents or community members, provide parents with feedback and information as needed
- Maintain a high level of respect and professionalism during interactions with staff
- Monitor camper wellbeing
- Adhere to the policies and procedures set out by the administrative team
- Additional responsibilities as directed by the administrative team

Qualifications:
- Experience working with children; demonstrated ability to interact with all relevant ages and a clear understanding of the development needs of children and youth
- A desire to work in a positive environment with children; ability to relate to children and youth in a positive manner
- Demonstrated ability to observe camper behavior, assess, and enforce safety regulations and apply appropriate behavior management techniques
- Excellent organizational, interpersonal and communication skills both written and verbal
- Ability to demonstrate effective decision making skills
- Current Standard First Aid and CPR-C or willing to obtain
- A criminal record check will be required upon accepting a position within the Simon Fraser University Camps program

Interview Dates:
April 25th, April 28th, April 29th, and April 30th: Must be able to attend one of four interview dates (5PM-8PM or 1PM – 3PM)

Terms of Employment:
Instructor Training: June 22nd – June 26th
Camp in session: June 28th – Aug 16th
- Typical work hours during camp: Sunday to Saturday 3:30PM – 8:30AM
- Please note, hours are not guaranteed and will be based upon registration numbers of the camp

Compensation:
$1700.00 biweekly
- Accommodation and meals will be provided during scheduled work weeks

Application Deadline: April 5th at 11:59PM
Please complete the application form and submit a cover letter and resume through the SFU Camps website at www.camps.sfu.ca