Learning Objectives Guidelines

Please review the following competencies (skills, behaviours, attitudes) to help you identify at least three specific competencies you would like to work on during this work term.

Technical Competencies include:
- demonstrating technical/professional proficiency
- working with computer technology
- selecting and using specialized equipment and tools
- working to quality standards and specifications
- researching and analyzing information
- working with data/numbers
- applying and expanding theoretical knowledge

Communication Competencies include:
- listening and asking questions to understand and appreciate the views of others
- speaking in a way that captures your audience
- writing so others understand your meaning
- reading, interpreting and applying information
- using technical knowledge and terminology to explain or clarify ideas

Problem Solving Competencies include:
- identifying the root cause of a problem
- being creative and innovative in exploring solutions
- evaluating solutions to make recommendations or decisions
- implementing solutions, assessing results, and making corrective changes

Professional Competencies include:
- dealing with people, problems and situations with honesty, integrity and personal ethics
- showing interest, initiative and effort
- conducting yourself in a confident manner
- prioritizing tasks to meet organizational objectives
- working independently or as part of a team
- carrying out multiple tasks or projects
- being open and responsive to change and feedback
- acting in accordance with personal and group health and safety practices
- building relationships and serving internal and external clients
- understanding market and client needs
- making cost-effective and fiscally responsible decisions

Teamwork Competencies include:
- understanding and working within the dynamics of a group
- ensuring that a team’s objectives are clear
- contributing to a team by sharing information and expertise
- recognizing and respecting people’s diversity and individual differences
- managing and resolving conflict

The Leadership Competencies include:
- strategic planning to meet organizational goals
- developing a vision
- mentoring and motivating staff
- providing coaching, training and feedback on performance