The School of Criminology invites applications for the position of:

**Sessional Instructor**

Please note that all Sessional Instructor positions are in the Teaching Support Staff Union (TSSU); and are subject to sufficient enrollment, and FINAL budgetary authorization. The School of Criminology follows Article XIV (E.2) of the TSSU-SFU Collective Agreement, when hiring Sessional Instructors.

**COURSE:** CRIM 417 – Current Issues in Criminology and Criminal Justice (3 credit hours)

**LOCATION:** Burnaby campus

**DURATION:** May 1, 2019 to August 31, 2019

**RESERVE SESSIONAL INSTRUCTOR POSITION:** Yes ☐ No ☐

While priority will be given to Graduate Students and Postdoctoral Fellows in awarding this RESERVED position, all Sessional Instructors are encouraged to apply. In the event it is not filled by a Grad or Postdoc, it will be filled by another qualified applicant in accordance with Article XIV E of the Collective Agreement.

**APPLICATION DEADLINE:** February 28, 2019 at 4:00 pm

Please send applications to the attention of the Director, School of Criminology, Simon Fraser University, 8888 University Drive, Burnaby BC, V5A 1S6.

**QUALIFICATIONS:**

- Minimum MA in Criminology, or equivalent, or a JD or equivalent, PhD coursework completed or postgraduate law degree preferred, evidenced by a current CV (curriculum vitae).
- Demonstrable teaching/practical experience with extensive knowledge and a critical understanding of a specific area of criminology or criminal justice that constitutes the subject matter of the course. Topic may not overlap with existing upper division course offerings (eg. Cybercrime, sexual offending, etc.). This should be documented in a current resume/curriculum vitae and example detailed course outline.
- Teaching expertise in the area/field.
- Knowledge of relevant teaching tools is required, including Canvas and Microsoft Office Applications (as well as Quicklaw, WestlawNext, and CanLII if relevant).

**DOCUMENTS REQUIRED:**

- A current resume/curriculum vitae.
- A list of past courses taught at SFU and/or another University or College, and a summary of the teaching employment evaluations of those courses.
- Two letters of reference, including at least one from a department/school/program for which courses have been taught.
- A brief course outline and a more detailed (eg. week by week) course outline.
- A statement of the applicant’s teaching pedagogy

**REQUIRED EMPLOYMENT DUTIES AND RESPONSIBILITIES:**

- Works closely with the Undergraduate Program Director.
- Delivers instruction, the content of which is approved by the Director of the School.
- Manages electronic and/or other platforms for effective delivery of instruction.
- Holds regular office hours for students.
• Undertakes the grading of assignments and examinations per the grading policies/practices of the School, ensuring that grading standards are maintained and that marks are both appropriate and uniformly applied.
• Compiles final examination and term marks, and submits the final grades for students in the course.
• Manages grade appeals, as necessary, in a timely manner.

OTHER INFORMATION: The School may interview a short list of candidates. Some qualifications/documents may be waived for graduate students enrolled in the SFU program in which they are applying to teach.

Equity
The University is committed to the principle of equity in employment. (See Policy GP 19.)

Privacy
The information submitted with your application is collected under the authority of the University Act (R.S.B.C. 1996, c.468, s. 27(4)(a)), applicable federal and provincial employment regulations and requirements, the University's non-academic employment policies and applicable collective agreements. The information is related directly to and needed by the University to initiate the employment application process. The information will be used to contact references supplied by the applicant, evaluate an applicant’s qualifications and complete the employment process by making a hiring decision. Applicant information may also be disclosed to the TSSU in accordance with Article XIII F.3.1.b of the Collective Agreement. If you have any questions about the collection, use and disclosure of this information please contact the Associate VP, Human Resources, Simon Fraser University, Burnaby, BC V5A 1S6. Telephone 778-782-3237.