Minutes of a meeting of the Senate Graduate Studies Committee (SGSC)
held on Monday, February 6, 2012 at 2:30 p.m. in Maggie Benston Centre 2212

Present:
Wade Parkhouse, Chair
Mary-Ellen Kelm
Peter Liljedahl
Mary Ann Pope, Director, Records
Ivana Niseteo for Todd Mundle
Paul Budra
Colleen Collins
Marek Hatala
John Nesbit
Duncan Knowler
Peter Ruben
Mike Soron, GSS
Kamran Reayat
Sheilagh MacDonald, Secretary

Regrets:
Rob Cameron
Margo Moore

1. Approval of agenda
2. Approval of the minutes of January 16, 2012-approved.
3. Chair’s report
   Dean’s Retreat - plans to move towards a 5 Year versus 3 Year Plan
4. For Discussion:

   4.1 Minimum Attendance at a PhD Defense  [dgs 12-2]
   SGSC members agreed that the minimum include the chair, the senior supervisor, the
   candidate, the internal examiner. Discussion followed regarding conditions imposed on remote
   participation. P. Liljedahl and the Dean will re-visit the proposal and bring it back to a future
   SGSC meeting.

   4.2 GGR 1.9.4 Preparation for Examination of Doctoral Thesis  [dgs 12-5]
   DGS is moving to circulating an electronic copy of the thesis to External Examiners. Concerns
   were raised about the timeline. SGSC member indicated a preference to retain the 6 week
   deadline. Final wording will come back to the SGSC for approval.

   4.3 GGR 1.3.6 Admission as a Qualifying Student  [GS2012.01]
   Motion: Move to recommend to Senate the terms as outlined for the existing GGR
   P. Liljedahl/J. Nesbit  Unanimous  Approved

   4.4 GGR 1.3.8 Conditional Admission  [GS2012.02]
   Motion: Move to recommend to Senate the terms as outlined for the existing GGR
   M. Hatala/P. Budra  Unanimous  Approved
4.5 GGR 1.3.12 English Language Competence (ELC) [GS2012.03]

There was discussion regarding exemptions for the English Proficiency Tests and an ELC. The Dean will bring a revised GGR 1.3.12 to the March SGSC meeting for consideration.

4.6 GGR 1.3.13 Certificate Programs [GS2012.04]

There was general discussion re various issues including admission times and tuition fees. The Dean will revise as necessary and bring back to the SGSC.

4.7 Beedie School of Business [GS2012.08]

Global Asset and Wealth Management (GAWM) Program

i) Proposal to Discontinue and Dissolve GAWM Program
   Mismatch between Industry/BUS and students. Students have cleared.

Motion: Move to approve proposal
C. Dodd/M. Hatala Unanimous Approved

4.8 Faculty of Communication, Art and Technology [GS2012.09]

i) Proposal for a Graduate Certificate in Visual Analytics

ii) New course proposals:
   IAT 854-3 Visually Enabled Reasoning
   IAT 856-0 Visual Analytics Graduate Seminar

Regulations governing all certificates are yet to be finalized; the proposal can come back to the next SGSC. Discussion followed regarding the home department, recommendations for admissions procedures and enrollment. One of the courses has a 0 credit designation; broad co-requisites could be used for the course in order to deal with the tuition problems that might arise.

4.9 Faculty of Education [GS2012.10]

i) Change to program requirements: reduce the total units from 35 to 30 by reducing the additional requirements

ii) Change to title and description: EDUC 844-5 Issues in Mathematics Education

Motion: Move to approve
M. Soron/M-E Kelm Unanimous Approved

5. Items for information - previously approved – none

5.1 Criminal Records check – generally applies to courses with counseling or practicum in the title, specifically applies to all work done with children and vulnerable adults

SGSC reviewed a memo from Kate Ross, Registrar, that listed all graduate courses that currently require students to successfully complete a Criminal Record Check.

6. Other Business

Learning outcomes document supplied by P. Budra. SGSC members are asked to take the document away and provide feedback to P. Budra or M-E Kelm within a week.
The Dean noted that this is a pilot program for students before they are admitted to the university; BUS and ECON have signed on. Students will take the IELTS at the end of the program. SGSC members are asked to provide feedback within the week on the program.

Mothballing graduate courses – the Dean reminded SGSC members to supply the list of courses they wish to retain before the deadline for the March meeting.

7. Next scheduled meeting **March 5, 2012 (material deadline – February 20, 2012).** Please note this is the last meeting to clear submissions for the Fall 2012 calendar.