Minutes of a meeting of the Senate Graduate Studies Committee (SGSC) held on Monday, September 10, 2012 at 2:30 p.m. in Maggie Benston Centre 2212

Present:
Wade Parkhouse, Chair
Mary-Ellen Kelm
Mary Ann Pope, Director, Records
Nicole White
Richard Zhang for Rob Cameron
Paul Budra
Colleen Collins
John Nesbit
Sean Markey
Craig Janes
Peter Ruben
Daniella Sieukaran
Sylvia Gajdics
Julia Lane, GSS
Sheilagh MacDonald, Secretary
Regrets:
Peter Liljedahl
Angie Hall

1. Approval of agenda Approved
2. Approval of the minutes of July 3, 2012 Approved
3. Business arising from the minutes:
   All of the minor SGSC items from the July meeting were approved at the September Senate. The BUS EMBA Certificate was approved at SCUP and will go to the October Senate.

4. Chair’s report
   Introduction to the new academic year:
   The Dean discussed the rights and responsibilities of the SGSC and emphasized the important roles of the members. The Associate Deans are a vital conduit to the graduate program chairs in the faculties and the graduate students have the opportunity to help decide matters that are important to graduate students as a whole.

Graduate General Regulations (GGRs) Changes - SGSC will continue to follow up on issues that were identified at the 2011 retreat. The Dean announced that more work will be done to update the general graduate regulations, especially those related to: continuation of enrollment, On Leave, maximum time to degree completion, supervision requirements related to capstones (thesis, project) and requirements for supervisory committee attendance at Master’s defense.

Graduate Student Supervision and Exit Surveys – have been presented to the Deans and will be posted to the DGS website by the end of September.

Report from DGS Associate Dean/Students – Mary-Ellen Kelm:
• Supervisory practice group – work continues on best practices for senior supervisors.
Indigenous support group—a graduate student support coordinator was hired to identify those factors that inhibit aboriginal student success. The project was funded for 8 months by the Office for Aboriginal Peoples and DGS. The findings will now be reviewed.

Report from DGS Associate Dean/Academic – Peter Liljedahl
P. Liljedahl is working on new standards for the examination of a Master’s thesis.

5. For Discussion:

5.1 Faculty of Education
Master of Education Program
Graduate Certificate in Curriculum and Instruction
The Dean indicated that it would be best to create a certificate that can be used for all eventualities to allow for greater flexibility. The Dean will discuss matters further with J. Nesbit in Education.

5.2 Faculty of Health Sciences
Master of Public Health
Environmental and Occupational Health Stream
1. General Description: editorial change
2. Program Requirements - changes:
   i) Removal of: HSCI 848-3 Toxicology, Susceptibility and Environmental Health
   ii) Replace with: HSCI 776-3 Seminar in Molecular Basis of Drug Action and Environmental Exposure
   iii) Increase to list of electives from SFU
   iv) Increase to list of electives to include other institutions

Motion: Move to approve
C. Janes/P. Ruben Unanimous Approved

5.3 Faculty of Science
Courses to be re-instated; were temporarily WD S.12-71
EASC 619-3 Environmental Geoscience
MATH 767-3 Dynamical Systems

6. Items for information- previously approved:

6.1 Faculty of Education
Counselling Psychology (Master of Arts) Program
Minor Course Change -Addition of criminal record check requirement for:
EDUC 862-4 Individual Assessment in Counselling
EDUC 870-4 Theories of Counselling

6.2 Faculty of Science
Courses to be re-instated; were temporarily WD S.12-71
EASC 619-3 Environmental Geoscience
MATH 767-3 Dynamical Systems

7. Other Business

7.1 Faculty of Arts and Social Sciences
Courses to be re-instated; were temporarily WD S.12-71
LS 811-5 Tradition and Modernity

8. Next scheduled meeting October 1, 2012 (material deadline – September 17, 2012)