

Simon Fraser University

APPLICATION TO TAKE COURSES AT ANOTHER INSTITUTION FOR CREDIT AT THIS UNIVERSITY

Type all information

Student Name: M _____. _____ Number _____
given name(s) surname

Department _____ Degree _____

Special Arrangements: yes [] no []

Area of Research _____

Stage of Research: Not Started [] In Progress [] Completed []

Institution at which student intends to study _____ Semester _____

If this institution is a University which is party to the Agreement of the Western Canadian Deans of Graduate Studies, enrollment as an exchange student, without payment of tuition fees, may be possible. An activity fee will still be required. N.B.: Grades obtained on these courses are not used in the calculation of GPA or CGPA at S.F.U.

Table with 4 columns: Course #, Course Description, Units/Hours, SFU Hours. Contains 4 empty rows for course entry.

Reason for taking these courses: _____

Requested by: _____ Date _____
STUDENT'S SIGNATURE

Approved: Senior Supervisor _____ Date _____

Graduate Program Committee _____ Date _____

After approval by the Graduate Studies Committee, this form should be sent, together with supporting documentation to the Director of Graduate Records in the Office of the Dean of Graduate Studies.

Approved: Senate Graduate Studies Committee _____ Date _____

1.7.6 Courses in Master's and Doctoral Programs

A graduate student may apply to take one or more courses at another university for credit towards a degree at Simon Fraser University under the following conditions.

- a) Such applications shall be made at least one month before the course/courses start and shall be approved by the student's supervisory committee and graduate program committee and be sent to the Dean of Graduate Studies for final approval.
- b) While taking a course/courses at another university under these provisions, the student shall maintain normal registration at this University, not registration on leave.