



APPLICATION FORM

Transfer from a Master's program to a Doctoral program

This information is collected under the authority of the provincial Universities Act, which mandates the provision of programs and services, the Freedom of Information and Protection of Privacy (FOIP) Act, the Taxation Act (Canada), and the Statistics Act (Canada).

It is required to determine an applicant's eligibility for admission, to register the applicant in courses, and to assess fees. If admitted, this information will become part of the student's record and will be disclosed to relevant academic and administrative units on campus. Specific data elements will be disclosed to the Federal and Provincial governments to meet reporting requirements.

For more information on the uses and disclosure of this information, contact the Director, Graduate Admissions, Records & Registration, in the Office of the Dean of Graduate Studies, Simon Fraser University, 778-782-3042 or email gradstudies-dir-records@sfu.ca.

DEAN OF GRADUATE STUDIES OFFICE ONLY

Date received

This form should be used instead of the *Application for Admission to Graduate Studies* for the clear admission by transfer of a Master's student to a Doctoral program without completion of the Master's degree. **Please note: Start date of Doctoral Program is set to the start date of the original Master's program.** (See Graduate General Regulation 1.12.3.)

Admission to a Doctoral program is permitted after at least two semesters in a Master's program with a cumulative grade point average of at least 3.5 in 75% of the graduate course work required for the degree and the submission of evidence that the applicant is capable of undertaking substantial original research (See Graduate General Regulation 1.3.4).

In some departments, additional requirements must be satisfied. In all cases, departmental approval is required.

STUDENT INFORMATION

M	First name	Surname
Student number		Email
Home phone		Cell phone

TRANSFER INFORMATION

The only additional required documentation is a current unofficial SFU transcript and evidence that the applicant is capable of undertaking substantial original research. One or more letters of reference should be attached. A letter of reference from the applicant's senior supervisor is normally required. No special conditions or requirements may be stipulated; the regular Application for Admission should be used for any cases other than clear admission by transfer.

Department	Master's Program
CGPA	<input type="checkbox"/> 75% of Master's coursework completed
<input type="checkbox"/> Unofficial transcript is attached <input type="checkbox"/> Evidence that student is capable of undertaking substantial original research is attached <input type="checkbox"/> Letter of reference from applicant's senior supervisor is attached	
Details of financial commitment for doctoral program	
Semester of first enrollment in Master's program	Semester of transfer to Doctoral program
Student signature	Date of signature

APPROVALS

Departmental Signature _____ Name (please print) _____ Date _____

Dean of Graduate Studies Approval
After departmental approval, this form and all letters of reference should be sent to the Director, Graduate Records, in the Office of the Dean of Graduate Studies.

SGSC Signature _____ Name (please print) _____ Date _____