

Simon Fraser University

APPROVAL OF CO-SUPERVISOR

Type all information

Student Name: M____. _____ Number _____
given name(s) surname

Department _____ Degree _____

Special Arrangements: yes [] no []

Area of Research _____

Semester of first enrolment in this degree program _____

Name of proposed co-supervisor _____

Institutional affiliation and address _____

Signature _____ Date _____

Rationale for co-supervisory arrangement (to be completed by senior supervisor):

Recommended: Senior Supervisor _____

Signature _____ Date _____

Signature by senior supervisor confirms that appropriate approvals under research ethics policies R20.01 (human subjects) and R20.03 (animals) will be obtained prior to commencing research. It is important to consult the Office of Research Ethics to determine whether a student working under the umbrella of a faculty member's research project on human subjects requires individual approval for the student's own work.

Approved: Graduate Program Committee _____ Date _____

Approved: Faculty Graduate Studies Committee _____ Date _____

After approval by the Faculty Graduate Studies Committee, send to the Dean of Graduate Studies.

Approved: Dean of Graduate Studies _____ Date _____

Regulation 1.6.5 - Co-supervision

A co-supervisor may be designated when a member of the supervisory committee exercises a degree of supervision and support similar to that of a senior supervisor. Normally, a co-supervisor will be appointed if:

- (a) He or she is an SFU faculty member holding the rank of assistant professor or above (see 1.6.3); **or** holds an appointment as an adjunct professor (see policy A12.08) at SFU in the same department as the student and senior supervisor; **or** holds an appointment as an associate member (see policy A12.07) at SFU in the same department as the student and senior supervisor; **and**
- (b) The Department Graduate Program Committee satisfies the Faculty Graduate Studies Committee and the Dean of Graduate Studies that the level of supervision and/or support to be provided by the co-supervisor is greater than normally expected from regular members of a supervisory committee.

Reasons for approving co-supervision will vary, but could include: co-investigator with the senior supervisor of a research grant funding the student's research; providing significant supervision in a field outside the senior supervisor's area of expertise; supervising a laboratory where the student undertakes research.

Appointment as co-supervisor recognizes significant contribution of time, expertise or financial resources. However, the supervision of the student remains the responsibility of the senior supervisor, who must perform all of the activities normally expected of a senior supervisor. The co-supervisor will not take on any of the administrative responsibilities of the senior supervisor. The co-supervisor may not substitute for the senior supervisor, except under circumstances described in 1.6.3.

Co-supervisory status is recommended by the Department Graduate Program Committee to the Faculty Graduate Studies Committee. Departments and Faculties are responsible for setting criteria and standards appropriate to their disciplines. If the Faculty Graduate Studies Committee supports the appointment, it shall be forwarded to the Dean of Graduate Studies for approval. Status as co-supervisor will be noted on all relevant documents, and on the signature page of the thesis.

Co-supervisory status may be terminated by the Dean of Graduate Studies if either condition (a) or (b) (above) is no longer met, or if the co-supervisor is unable to comply with SFU policies and procedures relevant to graduate supervision.

It is the responsibility of the co-supervisor to inform his/her department chair (at SFU) or employer (off campus) of his/her status as co-supervisor.