BUS 312 – INTRODUCTION TO FINANCE (4)

Appointment Dates: September 3 – December 20, 2019 (subject to change)
Location: Burnaby
Closing Date: April 10, 2019

COURSE DESCRIPTION:

Role and function of financial managers, financial analysis, compound interest valuation and capital budgeting, management of current assets, introduction to financial instruments and institutions. Quantitative.

RELEVANT EMPLOYMENT DUTIES & RESPONSIBILITIES:

• Work closely with the course coordinator, Program Director and teaching assistants
• Deliver lectures which will provide the essential theory and background information to students
• Oversee the Teaching Assistants’ duties while adhering to the TSSU-SFU Collective Agreement.
• Hold regular meetings with Teaching Assistants to ensure cohesiveness in the course.
• Oversee the grading of assignments and end-of-term examination to ensure that marking standards are appropriate and uniformly applied.
• Compile the final examination and term marks, and submits the final marks, for students in the course.
• Provides study aids for the students.

REQUIRED QUALIFICATIONS:

The successful applicant must have a Master of Business Administration degree and outstanding teaching experience in the course area or topic.

APPLICATION PROCEDURES:

Applications should be sent by email to beedie_tssu@sfu.ca only. Please include the course number and term in the Subject of your email. Should you submit your application to any other email address it may not be processed.

Complete applications should consist of:

• a cover letter stating your intent to apply for the position and which demonstrates how you meet the qualifications for the position,
• your resume, and
• academic transcripts (only required if this is your first application).