Job Description

Position Title: Team Leader in our after school program
Supervisor’s Title: Program Leader
Location: Highlands University Elementary Schools
Application Closing Date: September 21, 2018
Start Date: October 1, 2018
Position Type: Paid $15/hour and Volunteer

Program:
Awesome Escape Rooms 4 Kids is a unique program in which participants collaborate to co-create and test their own escape room. On the last day parents try to escape the room. Participants decide on a theme, make puzzles and make props for their escape room. With each session participants are taught core competency skills that they use as they build their escape room. The complexity of the puzzles and skills are matched to the capabilities of the participant group.

Purpose of Position:
The team leader is a key position in the after school program. The team leader is the creative innovative leader who supports participants in completing puzzles and art and practicing core competency skills. As an upbeat and positive influence, the team leader enjoys making and solving puzzles or arts and crafts. The team leader is able to follow AER4K procedures to generate a creative environment in which participants learn through play and positively challenging themselves and each other.

Specific Responsibilities:
Provide supervision, activities and guidance appropriate to the participant’s age and development.

- Be creative and innovative in the time spent with the participants.
- Be self-motivating and enthusiastic in carrying out duties.
- Create an atmosphere of safety, belonging and positive development for each participant.
- Provide positive role-modelling for participants that is consistent with the Awesome Escape Room 4 Kids procedures.
- Mentor and coach the participants in their creative co-creation of the escape room and guide them in their social and emotional development.
- Collaborate with colleagues to provide the best experience for participants.

Be familiar with Awesome Escape Room 4 Kids service expectations and guidelines for operating the after school program.

- Attend all staff meetings and training seminars as deemed necessary.
- Provide feedback and evaluation on the program when necessary.
- Assist with coaching, mentoring and program planning.
- Be familiar with the lesson plan before the start of the program session.
- Complete appropriate attendance and daily logs as needed.
- May be required to prepare snack and ensure dishes are washed afterwards as needed.

Work Conditions:

- The program runs for 8 weeks on Mondays from 3:10-5:10pm.
- Leaders need to commit to all dates including Oct 1, Oct 15, Oct 22, Oct 29, Nov 5, Nov 19, Dec 3 and Dec 10
- Leaders will receive training for the program and in High Five Training.

Contact:
To apply or for more information please contact Elizabeth Smailes at 604-831-0570 or erooms4kids@gmail.com