We are seeking enthusiastic and responsible individuals who love working with children. This position is great for university students, and for those who want to seek a career in education.

**ROLES & RESPONSIBILITIES:**
- Grading student worksheets
- Helping students with their math and reading worksheets using the Kumon method
- Recording data into student's record books
- Parent communication via phone and in person
- Other clerical duties

**QUALIFICATIONS:**
- Prompt and reliable
- Strong math and reading skills
- Excellent interpersonal skills
- Quick learner
- Experience with the Kumon method preferred
- Experience working with young children preferred
- Available to work Tuesdays 2:30-6:30pm, Wednesdays 2:30-7:00pm and/or Fridays 2:30-6:30pm

Job Type: Part-time
Salary: $12.65/hour