PDP APPLICATION TIMELINE & CHECKLIST
FALL (September) 2019 INTAKE

This TWO-PAGE timeline and checklist of important tasks and deadlines is not a full set of instructions for applying to the PDP. For details and full PDP application instructions see: sfu.ca/education/teachersed/programs/pdp/application-instructions

Fall 2019 PDP intake application period: September 15, 2018 – January 31, 2019

PDP applications are accepted continually throughout the application period; therefore, you can complete your PDP application at any time between September 15, 2018 and January 31, 2019.

**JANUARY 31, 2019** is the final application deadline date for September 2019
Late applications are not accepted.

It is important that you start the application process well in advance of the January 31, 2019 application deadline by completing the following items:

- Check the academic requirements for the PDP and ensure your ability to meet them: http://www.sfu.ca/education/pdp-admission-requirements.html
- Draft your essay, resume, and letter of intent (where needed), proof-read them, and show them to someone whose opinion you value.
- Start an online PDP application (in Fluid Review) at https://sfu-professional-programs-admissions.fluidreview.com
- Find three people willing to complete an online reference form and have a valid email address for each reference.
- Send requests to your three references through the online application system *(we strongly recommend that you contact references early, as you will not be able to submit your application until all three references are received in the online application system)*.
- Request ALL non-SFU post-secondary official transcripts and ensure they are received at the SFU PDP Admissions Office either by mail (directly from the post-secondary institution) or by you in person. The final deadline date for receipt of transcripts in the PDP Admissions office is January 31, 2019.
- If not a current SFU student apply to SFU Undergraduate Admissions prior to January 31, 2019

Complete by the JANUARY 31, 2019 deadline

Apply to SFU Undergraduate Admissions

- **New students to SFU** must apply online to SFU Undergraduate Programs prior to January 31, 2019. See Step 4 of the ‘Application Process’ for information on completing this step: https://www.sfu.ca/education/teachersed/programs/pdp/application-instructions.html

- **SFU Alumni**: visit the Admissions website (http://www.sfu.ca/students/admission/admission-requirements/special-other.html) and select “Readmission/Reactivation”. Students will not have to reactivate if they are an active student in the semester preceding the start of PDP.
Complete by JANUARY 31, 2019 cont’d

PDP applications are considered complete when...

- Application to SFU Undergraduate Admissions is submitted
- All three references are completed in your Fluid online PDP application
- A PDF of your resume is uploaded into your Fluid online PDP application
- A PDF of your essay is uploaded into your Fluid online PDP application
- The PDP Admissions Office has received all non-SFU transcripts
- ITEM applicants only: A PDF of your Letter of Intent is uploaded into your PDP online application
- French applicants only: Contacted OFFA to get registration dates for the DELF-DALF exam.
- Application fee is paid in your Fluid online application
- Your Fluid online PDP application is completed and submitted

PLEASE NOTE: Late applications to the PDP and Undergraduate Admissions are not accepted. Any application that has not met the requirements of a completed application listed above are considered ineligible.

Admissions Decision Dates:
Completed applications submitted by November 30, 2018 may receive an early admission decision.
Completed applications submitted after November 30, 2018 will receive an admission decision before May 2019.

Other important PDP application deadlines:

SEPTEMBER 24 – FEBRUARY 22 (French Program Applicants only)
- Contact the Office of Francophone and Francophile Affairs (OFFA) to register for the DELF-DALF exam. All candidates including Francophones applying to the French Module must demonstrate an appropriate level of French language competency. Please see this page for more information: http://www.sfu.ca/educfr/en/pp/pdp/fla.html.

APRIL 30 – Coursework Completion Deadline (transcripts showing courses in-progress were due January 31)
- Secondary and Elementary Level applicants: Completed all six required English course credits
- Elementary applicants only: Completed any remaining prerequisite coursework: Canadian History, Canadian Geography, Math 190, Laboratory Science

AUGUST 31 – Coursework Completion Deadline – French Program (transcripts showing courses in-progress were due April 1)
- Secondary and Elementary Level applicants: Completed all six required English OR French course credits
- Elementary applicants only: Completed any remaining prerequisite coursework: Canadian History, Canadian Geography, Math 190, Laboratory Science

AUGUST 31 – Social Studies Coursework Completion Deadline (transcripts showing courses in-progress were due April 1)
- Socials Studies applicants only: Complete any remaining prerequisite coursework: Canadian History, Canadian Content, European History, Non-Euro/Non-Cdn. History, First Nations, Geography and 6 units acceptable to TRB

AUGUST 31 – Degree Completion Deadline
- Completed all bachelor’s degree requirements and applied to graduate. For non-SFU graduates you need to arrange for an official transcript showing degree conferred to be sent directly to both the PDP Admissions Office and SFU Undergraduate Admissions Office (when available).