The Department of English invites applications for the position of:

**Sessional Instructor — Fall 2017 (1177)**
Teaching Support Staff Union (TSSU)

*Please note that all Sessional Instructor positions are in the Teaching Support Staff Union (TSSU); and are subject to sufficient enrollment, and FINAL budgetary authorization. The Department of English follows Article XIV (E.2) of the TSSU-SFU Collective Agreement, when hiring Sessional Instructors.*

**COURSE:**
ENGL 311 D100 – Early Shakespeare (4 credit hours)
Lecture: Mondays, 12:30 – 14:20
Seminars: Tuesdays, 10:30 – 12:20; Tuesdays, 14:30 – 16:20; Wednesdays, 12:30 – 14:20
Enrollment cap: 65

**LOCATION:**
Burnaby campus

**DURATION:**

**RESERVE SESSIONAL INSTRUCTOR POSITION:** Yes ☑ No ☒

“While priority will be given to Graduate Students and Postdoctoral Fellows in awarding this RESERVED position, all Sessional Instructors are encouraged to apply. In the event it is not filled by a Grad or Postdoc, it will be filled by another qualified applicant in accordance with Article XIV E of the Collective Agreement.”

**APPLICATION DEADLINE:** Friday, August 25, 2017, 4:30pm

Please send applications to: SESSIONAL INSTRUCTOR APPLICATION, Dr. Paul Budra, Chair, Department of English, Simon Fraser University, 8888 University Drive, Burnaby BC, V5A 1S6; or Fax: 778-782-5737; or Email (pdf only) to englsec@sfu.ca and put Sessional Application Fall 2017 in the subject line.

**QUALIFICATIONS:**
- Graduate degree, or equivalent qualification, in English. PhD or ABD in English preferred.
- 3 years of teaching/practical experience in teaching Shakespeare, as documented in a current resume/curriculum vitae and sample detailed course outline.
- Teaching expertise in a sub-discipline of the early modern drama and evidence of current research or publication.
- Knowledge of relevant teaching methods.

Evaluation of the adequacy of these qualifications is at the Chair’s/Director’s discretion.

**DOCUMENTS REQUIRED:**
- A current resume/curriculum vitae.
- A list of past courses taught at SFU and/or another University or College, and the teaching employment evaluations for those courses.
- Three letters of reference, including at least one from a department/school/program for which courses have been taught.
- A brief course outline and a more detailed (e.g., week by week) course outline.
- A statement of the applicant’s teaching pedagogy.
REQUIRED EMPLOYMENT DUTIES AND RESPONSIBILITIES:

- Works closely with the Undergraduate Chair/Program Director and Teaching Assistants if relevant.
- Delivers instruction, the content of which is approved by the Chair/Director of the department/school/program.
- Manages electronic and/or other platforms for the effective delivery of instruction.
- Holds regular office hours for students.
- Undertakes the grading of assignments and examinations per the grading policies/practices of the department/school/program.
- Compiles final examination and term marks, and submits the final grades for students in the course.
- Manages grade appeals as necessary, in a timely manner.

OTHER INFORMATION: Departments/schools/programs may interview a short list of candidates. Some qualifications/documents may be waived for graduate students enrolled in the SFU department/school/program in which they are applying to teach.

Equity
The University is committed to the principle of equity in employment. (See Policy GP 19.)

Privacy
The information submitted with your application is collected under the authority of the University Act (R.S.B.C. 1996, c.468, s. 27(4)(a)), applicable federal and provincial employment regulations and requirements, the University's non-academic employment policies and applicable collective agreements. The information is related directly to and needed by the University to initiate the employment application process. The information will be used to contact references supplied by an applicant, evaluate an applicant’s qualifications, and complete the employment process by making a hiring decision. Applicant information may also be disclosed to the Teaching Support Staff Union in accordance with Article XIII F.3.1.b of the Collective Agreement.

If you have any questions about the collection, use and disclosure of this information please contact the Associate VP, Human Resources, Simon Fraser University, Burnaby, BC V5A 1S6. Telephone 778-782-3237.