The Faculty of Arts and Social Sciences
Invites applications for the position of:

Sessional Instructor

Please note that all Sessional Instructor positions involve membership in the Teaching Support Staff Union (TSSU); and are subject to both sufficient enrollment in the course, and budgetary authorization. The Faculty of Arts and Social Sciences follows Article XIV (E.2) of the TSSU-SFU Collective Agreement when hiring Sessional Instructors.

COURSE: FASS 250-3: FASS Canada 150 Community Service Practicum

LOCATION: Burnaby

DURATION: May 1 to August 22, 2017

RESERVE SESSIONAL INSTRUCTOR POSITION: NO

While priority will be given to Graduate Students and Postdoctoral Fellows in awarding RESERVED positions, all Sessional Instructors are encouraged to apply. In the event the position is not filled by a Graduate Student or Postdoctoral Fellow, it will be filled by another qualified applicant in accordance with Article XIV E of the Collective Agreement.

APPLICATION DEADLINE: February 21, 2017

Please send applications to the attention of Catherine Murray, Associate Dean, Undergraduate Faculty of Arts and Social Sciences, Simon Fraser University, 8888 University Drive, Burnaby BC, V5A1S6.

FASS 250-3 Course Description:
July 1, 2017 marks the 150th anniversary of Confederation in Canada. Celebrations taking place across the country throughout 2017 aim to bring people together and inspire them by emphasising the themes of diversity, inclusiveness, young people, the environment and reconciliation with Indigenous peoples.

This course focuses on experiential education, which emphasizes learning by doing. Students will complete 40 hours of structured volunteer work with selected community partners in the Lower Mainland contributing to Canada 150 celebratory or commemorative projects, events or exhibitions. Together with customized assigned readings and related research, students will gain a deeper understanding of civic responsibility, volunteering, event and project planning, and how to evaluate the contributions of such civic activity to daily life in Canada. The volunteer schedule and duties will be determined in collaboration with the community partner.

Please refer to Course Outline posted here http://www.sfu.ca/fass/teaching.html

Position Description:
The course instructor position for FASS Canada 250 delivers all seminars and coordinates the teaching team of invited speakers to provide the academic foundation for the course, including teaching core concepts and critiques of citizenship, nationalism, and identity. The instructor compiles background materials for the guest lectures, readings and materials for students, and supplementary materials for teaching assistants if any. The instructor coordinates the course, moderates in-person and online discussion, designs assignments and quizzes, and is responsible for the matching of student volunteers with community partners and assessment of assignments based on the educational objectives for the course (i.e., critical thinking, writing and research skills, etc.).
QUALIFICATIONS:
The following qualifications must be demonstrated via the required documents:
- Post-Doctorate Fellow, Ph.D., or Ph.D. Candidate, or equivalent in one of the graduate degree programs offered in the Faculty of Arts and Social Sciences or other related areas.
- Proven interest in interdisciplinary teaching and or interdisciplinary teaching experience.
- Track record in community-based work, volunteering, liaison or volunteer coordination.
- Ability to assist in recruitment of placements and to devise a community Canada 150 job board.
- Ability to mentor students in acquiring placements with community partners.
- Ability to supervise community field work, and work with community partners to meet their volunteer needs.
- Demonstrated ability to design effective experiential learning, including hands-on training for students.
- Ability to facilitate and moderate discussions, to coordinate in-person and online discussions, to work well in a teaching team, and to develop materials to support cohesive pedagogical approaches.
- Ability to teach about participatory cultural commemoration and Canadian politics/economics/society or cultural studies of citizenship and identity.
- Knowledge of relevant teaching methods.
- The ability to supervise Teaching Assistants in accordance with the TSSU-SFU Collective Agreement.

DOCUMENTS REQUIRED:
The following documents must be submitted as part of your application:
- A current resume/curriculum vitae.
- A list of past courses taught at SFU and/or another University or College, and the teaching employment evaluations for those courses.
- Three letters of reference, including at least one from a department/school/program for which courses have been taught.
- A brief lecture outline for an introduction volunteer work and participatory community events in Canada (with recommended multi-media supports)
- A statement of the applicant’s teaching pedagogy.

REQUIRED EMPLOYMENT DUTIES AND RESPONSIBILITIES:
Duties of this position include:
- Works closely with Associate Dean, Undergraduate, and teaching team.
- Delivers seminars and coordinates the teaching team.
- Delivers supplementary instruction on skills as needed.
- Creates assignments and moderates online discussion.
- Assists in the recruitment of volunteer positions and develops a job board for students, referring students to the appropriate community partner to apply. Coordinates the volunteer placements.
- Manages electronic and/or other platforms for the effective delivery of instruction.
- Holds regular office hours for students.
- If relevant, oversees Teaching Assistants, holding regular meetings with Teaching Assistants to ensure continuity and cohesiveness in the course.
- Undertakes the grading of assignments and examinations and oversees the work of Teaching Assistants to ensure that grading standards are maintained and that marks are both appropriate and uniformly applied.
- Compiles term marks and submits the final grades for students in the course.
- Manages grade appeals, as necessary, in a timely manner.

OTHER INFORMATION: FASS may interview a short list of candidates. Some qualifications/documents may be waived for graduate students enrolled in SFU.

EQUITY: The University is committed to the principle of equity in employment. (See Policy GP 19.)

PRIVACY: The information submitted with an application is collected under the authority of the University Act (R.S.B.C. 1996, c.468, s. 27(4)(a)), applicable federal and provincial employment regulations and requirements, the University's non-academic employment policies and applicable Collective Agreements. The information is related directly to and needed by the University to initiate the employment application process. The information will be used to contact references supplied by an applicant, evaluate an applicant’s qualifications, and complete the employment process by making a hiring decision. Applicant information may also be disclosed to the TSSU in accordance with Article XIII F.3.1.b of the Collective Agreement.
Agreement. If you have any questions about the collection, use and disclosure of this information please contact the Associate VP, Human Resources, Simon Fraser University, Burnaby, BC V5A 1S6. Telephone 778-782-3237.