ABOUT THIS GUIDE

WELCOME

Burnaby Campus is the main campus for Simon Fraser University (SFU) situated on top of Burnaby Mountain. The campus enjoys unique environmental advantages such as cooler temperatures, and natural forested areas surrounding the campus. Sharing the mountaintop is a thriving residential community called UniverCity development, which is managed by SFU Community Trust (SFUCT). SFU works in cooperation with SFUCT on many issues particularly related to site work and planning.

The design principles for American campus urbanism are well articulated in an article by Stefanos Polyzoides of Moule & Polyzoides, Architects and Urbanists, in an article titled On Campus-Making in America *(Polyzoides, S. (n.d.)).

We hope that this Guide will help guide you when initiating and carrying out a construction project on Burnaby campus.

AUDIENCE

This Guide outlines basic information and general requirements for Consultants and Contractors providing Design and/or Construction Services at SFU Burnaby Campus.

The document is to be read in conjunction with other detailed requirements and specifications provided by Facilities from time to time, and will be linked to these documents as much as possible.

Guidelines are not intended to override Construction Specifications or Construction Contract terms but are meant to inform Designers and Contractors that are unfamiliar with:

- SFU’s Design and Construction practices and standard forms of Contract
- Design and Construction approval processes
- Building Standards unique to the Burnaby Campus

The Guidelines will aid Departments/Users to avoid unnecessary delays, confusion and unplanned expenses, while protecting adjacent occupants from unnecessary noise, disruptions and inconvenience.

The Guidelines should be read in conjunction with other standards and project specific information provided by Facilities Services (FS). In the event of any conflict between the Guidelines and more detailed specification section information relevant to individual Divisions, the conflicts should be raised with SFU’s Project Representative for clarification.

ACKNOWLEDGMENTS

This Project Guide has been compiled by the Facilities Services Technical Standards Committee with representatives from Development, Operations and with input from Facilities Administration:

Facilities Development: Larry Waddell, KC Jones, Phil McCloy, Elizabeth Starr, Bill Nelson, Wendy Lee (Committee Chair)

Facilities Operations: Bohdan Kosteckyj, Ron Sue, Keith Horne, Dana Sundmark, Frank De Vita, John Briggs, Lawrence Reason

Facilities Administration: Mark Beese, Gerry Lopez

The Project Guide has been endorsed by Larry Waddell, Director of Development and by Sam Dahabieh, Director of Operations.

Notwithstanding this, the Committee members each assumes the responsibility for ensuring accuracy of the requirements included in this Guide, and the Chair has the responsibility for the wording and compilation of the text. Despite the best of intentions, errors and misunderstandings may arise. The user is encouraged to notify the Committee through the Chair (e-mail: wmlee@sfu.ca). It is the intention of the Committee that this Guide will continue to be updated and improved annually and errors and omissions will be corrected. Special thanks to Sook Suh (e-mail: ssuh@sfu.ca) who was invaluable in web enabling the Guide, preparing graphics, layout and assistance with research.

The most current Guide will be uploaded to the departmental web site at www.sfu.ca/fs.