Evaluation Agreement Form, English 206 Nineteenth-Century Literatures in English

Student’s name:

Student’s ID number:

<table>
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<tr>
<th>Grade Component</th>
<th>Grade Weighting (%)</th>
<th>Due Date (for essays, project)</th>
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Examples of some possible agreements:
- exam 40%
- longer essay 40%
- participation 20%
- exam 40%
- shorter essay 30%
- creative project 20%
- dramatic reading 10%
- exam 45%
- shorter essay 20%
- seminar 20%
- participation 15%

__________________________  ____________________________
student’s signature         tutorial leader’s signature
Rules Governing Evaluation Agreements

• fill out, sign, and submit two copies of your agreement to your tutorial leader by **Jan. 18th**

  (your tutorial leader will retain one, and return this green copy to you)

• **you must choose the final exam and at least 3000 words of writing assignments** (e.g. longer essay, or shorter essay plus creative project’s explanatory essay, or shorter essay plus the seminar write-up; **you may not chose any component more than once** (i.e., you can’t do two creative projects, etc.)

• you may make certain changes to your agreement during the semester with your tutorial leader’s permission (e.g. you can reduce or increase the weight of a component within parameters; you can add a component later in the term)

• certain changes will not be possible (e.g. you cannot eliminate a component entirely once it has passed its due date); you may make no changes after the last day of class

• participation estimates at mid-semester and final evaluation when classes end

• all essays and projects will have a works cited list and use MLA format (see MLA Handbook)

• due dates may only be changed seven or more days before agreed date (i.e. for an extension, you need to ask at least a week in advance) except in emergency circumstances (hospitalization, etc.: documentation required)

• do not fill in due dates for seminars and dramatic readings: negotiate these with tutorial leader and prof respectively; do not fill in due dates for exam or participation

• **last possible due date for essays and projects is Mar. 30** (wise students will not leave more than one written component to the end); no extensions beyond Mar. 30; work submitted Mar. 30 will probably not be marked and returned to you by the last day of classes; I advise students to have something due before the drop date, for feedback

• penalty for late work is 3% of component grade (out of 100) per day, including weekends; if when you email in an essay the server doesn’t deliver it till the next day, it will be counted as received the next day

• all students will email their assignments to both Nicky and Phil in WebCT

• you may adapt suggested essay and project topics or come up with your own, but ONLY if you get your tutorial leader’s approval well before your due date (it’s wise to get approval before you’ve done too much work on a topic, in case the answer is no); the suggested topics are in WebCT content module #1

• be sure your agreement adds up to 100%!