Invites applications for the following position(s):

**COMPETITION NUMBER: 345**

C.U.P.E. Local 3338 – Temporary Positions

**TECHNICIAN, GRADE 5**

**SURREY INFO TECH SERVICES**

POSITION NUMBER: 96620

**POSITION OUTLINE:**

Provides comprehensive services to students, faculty, staff and external client of the audio-visual and computing equipment and facilities. Provides help to users in person or over the phone for problems related to computer services, audio visual services, video conferencing and commonly used software. The work includes evenings and weekend shifts and the incumbent may be called upon on short notice to cover vacant shifts. Performs other duties and responsibilities consistent with the job description and classification on request.

Please note: There are 8-10 part-time positions, hours of work will vary. Must be able to work flexible hours including evenings and weekends. Priority will be given to registered SFU students who must submit a Fall 2013 class schedule with their cover letter and resume. This position is located at Central City, Surrey, BC.

**QUALIFICATIONS:**

- **High school graduation and general courses or training of moderate duration (one semester or equivalent) in computing and audio visual technology.**
- **6 months of related experience.**
- Good knowledge of computers, operating systems, and servers (e.g., Macs, OSX, PCs, various Window systems, and Unix.
- Good knowledge of software applications (MS Office, FTP, SFU Connect, viruses and protection techniques, internet browsers,) in both a PC and Macintosh environment.
- Ability to use a variety of hand tools (e.g., screwdrivers, pliers, etc.).
- Ability to perform minor repairs and maintenance on audio-visual and computing equipment.
- Ability to resolve minor software problems.
- Ability to operate and perform basic setup of audio-visual equipment (e.g., digital recording, audio and video recording and playback systems, projectors, and microphones and public address systems, etc.).
- Ability to exercise mature judgment and to work on own initiative.
- Ability to follow oral and written instructions accurately.
- Good oral communication skills.
- Good interpersonal, problem solving and organizational skills.
- Ability to lift up to 25 kg.
- Ability to work flexible hours during evenings and weekends.
- **or an equivalent combination of formal education, certificate/program of study and experience is acceptable.**

**HOURLY SALARY:**

$18.65

**START DATE:**

August 28, 2013

**POSITION END DATE:**

December 17, 2013

A detailed resume and cover letter quoting **Competition #345** must be received in our office by **4:30 pm on August 12, 2013**, addressed to the attention of Linda Chan, Human Resources Advisor. Please follow the application instructions at: [http://www.sfu.ca/hr/prospective_employees/HowToApply.html](http://www.sfu.ca/hr/prospective_employees/HowToApply.html).

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

*The University is committed to the principle of equity in employment*

A more detailed job description may be obtained at [www.sfu.ca/jobpostings](http://www.sfu.ca/jobpostings)