Invites applications for the following position(s):

**COMPETITION NUMBER: 305**

**C.U.P.E. Local 3338 – Temporary Position**

**TECHNICIAN, GRADE 8**

**SCHOOL OF CONTEMPORARY ARTS**

**POSITION NUMBER: 111899**

**POSITION OUTLINE:**
Assists the Computing/ New Media Support Administrator of the School for the Contemporary Arts at the Goldcorp Centre for the Arts, SFU Vancouver campus. Maintains the operation of all Mac, Server, networking, and Web access related services. Troubleshoots, analyzes, and effects repairs to maintain services. Provides technical support to users with operational and configuration problems relating to software and hardware. Performs installation of hardware and software for Macs. Troubleshoots basic audiovisual equipment issues. Performs other duties and responsibilities consistent with the job description and classification on request. **Please note: This is a part-time position working 14 hours bi-weekly.**

This position is located at SFU Woodward’s, 149 West Hastings Street, Vancouver, BC. Priority will be given to qualified registered SFU students who must submit a Fall 2014 class schedule with their cover letter and resume.

**QUALIFICATIONS:**
- **Two years of post-secondary education in Computing Technology or related training.**
- **2 years of related experience.**
- Ability to diagnose problems, install, and provide technical support for Mac OS operating system at an intermediate level, and escalate to senior Technicians when required.
- Ability to install, support and configure popular software applications such as Microsoft Office, Adobe Creative Suite, Logic, Final Cut Pro, at an intermediate level.
- Ability to install, support and configure Web-Based technology such as Internet Browsers (e.g. Firefox) and apply HTML concepts and practices at an intermediate level.
- Ability to understand general program flow and logic constructs.
- Ability to research and solve problems using a variety of resources such as manuals, CD-reference material, utilities, the Internet.
- Ability to handle confidential materials with discretion.
- Ability to assimilate complex information and present knowledge in a clear, comprehensible manner.
- Ability to write technical instructions, problem statements, and documentation at a basic level.
- Excellent organizational skills.
- Excellent analytical and problem-solving skills.
- Excellent interpersonal, verbal and written communication skills.
- Ability to work independently.
- Ability to exercise mature judgment and initiative.
- Ability to handle competing service demands.
- Ability to handle a high volume of work and meet deadlines.
- Ability to work flexible hours.
- Ability to lift materials up to 30 kg.
- **or an equivalent combination of formal education, certificate/program of study and experience is acceptable.**

**HOURLY SALARY:** $23.43

**START DATE:** ASAP

**POSITION END DATE:** April 24, 2015

A detailed resume and cover letter quoting **Competition #305** must be received in our office by **4:30 pm on August 11, 2014,** addressed to the attention of Francesca Turrell, Human Resources Advisor. Please follow the application instructions at: [http://www.sfu.ca/hr/prospective_employees/HowToApply.html](http://www.sfu.ca/hr/prospective_employees/HowToApply.html).

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

The University is committed to the principle of equity in employment
A more detailed job description may be obtained at [www.sfu.ca/jobpostings](http://www.sfu.ca/jobpostings)