Invites applications for the following position(s):

**COMPETITION NUMBER: 630**

C.U.P.E. Local 3338 – Temporary Positions

TECHNICIAN, GRADE 5

IT SERVICES – SFU SURREY

**POSITION NUMBER: 96620**

**POSITION OUTLINE:**
Provides comprehensive services to users of the computing facilities including instructional classrooms and public computer labs at the Surrey Campus. Assists students, faculty, and staff with the use of facilities including computer hardware, software, and printers. Resolves minor software and hardware problems. Delivers, sets up, operates and retrieves audiovisual equipment to meeting rooms, classrooms and public areas. Monitors the security of the resources in the classrooms and labs. Ensures that equipment is maintained in functional order. The work includes evenings and weekend shifts and the incumbent may be called upon on short notice to cover vacant shifts. Performs other duties and responsibilities consistent with the job description and classification on request. **Please note:** These positions are located at Central City, Surrey, BC. There are 5-6 part-time positions available; hours of work will vary. Must be able to work flexible hours including evenings and weekends. Priority will be given to registered SFU students, who must submit a class schedule for the Spring 2017 term with their cover letter and resume.

**QUALIFICATIONS:**
- **High school graduation and general courses or training of moderate duration (one semester equivalent) in computing technology.**
- **6 months of related experience.**
- Good knowledge of audiovisual equipment, computers and operating systems (e.g., Projectors, Videoconference and Sound Systems, Macs, PC's, Windows, OSX).
- Good knowledge of software applications (MS Office, Adobe Creative Suite, FTP) in both a PC and Macintosh environment.
- Good knowledge of current peripherals for the PC and Macintosh computers.
- Basic knowledge of internet browsers (Internet Explorer, Firefox, Safari).
- Basic knowledge of computer networks.
- Basic knowledge of viruses and protection techniques on both PC and Mac platforms.
- Ability to resolve minor software and hardware problems.
- Ability to setup and operate audiovisual equipment.
- Ability to exercise mature judgment and to work on own initiative.
- Ability to follow oral and written instructions accurately.
- Good oral communication and problem-solving skills.
- Good interpersonal and organizational skills.
- Ability to lift up to 20 kg.
- **or an equivalent combination of formal education, certificate/program of study and experience is acceptable.**

**HOURLY SALARY:** $19.77

**START DATE:** January 3, 2017

**POSITION END DATE:** April 22, 2017

A detailed resume and cover letter quoting Competition #630 must be received in our office by 4:30 pm on December 5, 2016, addressed to the attention of Linda Chan, Human Resources Advisor. Please follow the application instructions at: http://www.sfu.ca/hr/prospective_employees/HowToApply.html.

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

*The University is committed to the principle of equity in employment*

A more detailed job description may be obtained at www.sfu.ca/jobpostings