Invites applications for the following position(s):

COMPETITION NUMBER: 369

C.U.P.E. Local 3338 – Temporary Position
TECHNICIAN, GRADE 9
LIFELONG LEARNING, OFFICE OF THE DEAN
POSITION NUMBER: 121631

POSITION OUTLINE:
Reporting to the Director, Continuing Studies Online Development (CSOD), and working collaboratively with programming staff, the Course Design Technician builds, updates and tests online course instructional sites, produces online instructional materials, and provides information and support in the area of online instructional technologies to Continuing Studies staff for Continuing Studies online courses. Tests and evaluates new educational technology software. Collaborates with the core programming areas and the Director, Continuing Studies Online Development; Continuing Studies Directors; and Continuing Studies program unit staff in determining appropriate instructional design and delivery. Performs other duties and responsibilities consistent with the job description and classification on request. Please note: This position is located at Harbour Centre, 515 West Hastings Street, Vancouver, BC, but will be required to work at all three campuses from time to time.

QUALIFICATIONS:
• **Bachelor’s degree or equivalent in educational technology, computing science or a related field from an accredited college or university.
• **3 years of related experience.
• Good knowledge of web-based course development; instructional technology; and course authoring tools, principals and practices.
• Good knowledge of learning management systems and related tools.
• Good knowledge of current mobile computer technology, including computing hardware and software, in both Macintosh and Windows environments.
• Good knowledge of web design and technical support issues pertaining to technology-enhanced courses.
• Good project management skills.
• Good quality assurance skills.
• Excellent communication (oral, written, presentation) and interpersonal skills.
• Good editing and proofreading skills.
• Excellent organizational and time-management skills.
• Excellent analytical reasoning and creative problem-solving skills.
• Ability to use spreadsheet, word processing, presentation, and database applications (e.g., Excel, Word, PowerPoint) at an intermediate level.
• Ability to adapt to new software and web applications and procedures.
• Ability to use web delivery tools and applications (e.g., Raptivity; Learning Technology Interoperability (LTIs); Adobe Design; HTML; Wikis; Blogs; Weebly; etc.) at an advanced level.
• Ability to conduct presentations in tutorials and workshops on instructional technologies.
• Ability to write technical documentation for a non-technical audience.
• Ability to provide technical training to technical and non-technical individuals.
• Ability to work effectively as a member of a team.
• Ability to work independently and meet deadlines.
• Ability to exercise mature judgment and initiative.
• **or an equivalent combination of formal education, certificate/program of study and experience is acceptable.

HOURLY SALAR
Y: $26.43

START DATE: ASAP

POSITION END DATE: May 31, 2018

A detailed resume and cover letter quoting Competition #369 must be received in our office by 4:30 pm on July 19, 2017, addressed to the attention of Francesca Turrell, Human Resources Advisor. Please follow the application instructions at: http://www.sfu.ca/hr/prospective_employees/HowToApply.html.

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

The University is committed to the principle of equity in employment
A more detailed job description may be obtained at www.sfu.ca/jobpostings