Invites applications for the following position(s):

**COMPETITION NUMBER:** 463

**Administrative and Professional Staff (APSA)**

**Continuing Position**

**MANAGER, ANIMAL CARE SERVICES, GRADE 8**

**VICE-PRESIDENT RESEARCH – ANIMAL CARE**

**POSITION NUMBER:** 103059

**POSITION OUTLINE:**
Manages the day-to-day operations of Animal Care facilities and space in accordance with the Canadian Council on Animal Care and university policies; administers the operating and capital budgets and participates in budget planning; monitors the equipment, resources, materials and supplies inventory and preventative maintenance agreements and condition of equipment and participates in the identification and procurement of capital equipment; supervises a group of technical animal care staff and temporary and co-operative education students; participates in the ongoing development of operating standards and procedures; and monitors and administers database records and electronic and paper based filing systems.

**QUALIFICATIONS:**
- Bachelor’s degree and four years directly related experience or an equivalent combination of education, training and experience.
- Registered Laboratory Animal Technician Certificate or equivalent practical experience in animal science with specific training in the care and use of laboratory animals.
- Skilled in the operational administration of teaching and research laboratories.
- Excellent human resource skills.
- Excellent budget planning and financial management skills.
- Excellent knowledge of inventory control, equipment procurement and preventative maintenance planning.
- Ability to develop and maintain operating procedures.
- Good knowledge of the Canadian Council on Animal Care and Federal, Provincial and Municipal safety and import and export permit regulations.
- Excellent communication (oral and written), problem-solving, interpersonal and organizational skills.

**SALARY RANGE:** $59,050 to $70,517 per annum

**START DATE:** September 18, 2017

A detailed resume and cover letter quoting Competition #463 must be received in our office by 4:30 pm on August 8, 2017, addressed to the attention of Bela Barros, Human Resources Advisor. Please follow the application instructions at: http://www.sfu.ca/hr/prospective_employees/HowToApply.html.

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

The University is committed to the principle of equity in employment

A more detailed job description may be obtained at www.sfu.ca/jobpostings