Invites applications for the following position(s):

**COMPETITION NUMBER: 478**

Administrative and Professional Staff (APSA)

Temporary Position

COORDINATOR, TRAFFIC ENFORCEMENT, GRADE 5

CAMPUSSAFETY AND SECURITY

POSITION NUMBER: 108622

**POSITION OUTLINE:**

Reporting to the Manager, Traffic Safety, the Coordinator, Traffic Enforcement, oversees parking enforcement operations and assists with the coordination and delivery of traffic safety programs. The Traffic Enforcement Supervisor conducts liaison with the Community Safety Security Supervisors regarding the daily status of parking enforcement, special events, and related traffic safety/security issues with a common goal of enhancing public safety and supporting University operations. The Coordinator, Traffic Enforcement also acts as an Incident Commander during severe weather and emergency events in conjunction with other Campus Safety & Security Services team members.

**QUALIFICATIONS:**

- High school graduation with two years of related public safety experience including experience working in a parking/traffic enforcement environment in a supervisory leadership capacity or an equivalent combination of education, training, and experience.
- Good problem-solving and analytical reasoning skills.
- Good knowledge of WorkSafeBC regulations.
- Excellent team management and supervisory skills.
- Excellent interpersonal, conflict resolution, and communication (oral and written skills).
- Ability to make decisions with conflicting or incomplete information.
- Ability to exercise personal initiative and professionalism when completing projects as an individual or as a member of a team.
- Proficient in the use of a variety of software applications and data management systems (e.g., incident report and dispatch data management (e.g., D3, PPM2000), word processing, spreadsheet, and database).
- Successful completion of BC Basic Security training.
- Ability to maintain a valid BC Class 5 driver’s license.
- Ability to maintain a valid BC Security Worker’s license.
- Must obtain Incident Command System (ICS) Level 1 certification within one year of hire.
- Ability to perform the physical duties of the position including climbing multiple sets of stairs in succession; standing and walking for long periods; and lifting up to 25 lbs unassisted.

**SALARY RANGE:**

$47,481 to $56,701 per annum

**START DATE:**

ASAP

**POSITION END DATE:**

August 10, 2018

A detailed resume and cover letter quoting Competition #478 must be received in our office by 4:30 pm on August 8, 2017, addressed to the attention of Monica Swanson, Human Resources Advisor. Please follow the application instructions at: http://www.sfu.ca/hr/prospective_employees/HowToApply.html. We thank all applicants for their interest; however, only those selected for interviews will be contacted.

The University is committed to the principle of equity in employment

A more detailed job description may be obtained at www.sfu.ca/jobpostings