Invites applications for the following position(s):

COMPETITION NUMBER: 554
Administrative and Professional Staff (APSA)
Temporary Position
COORDINATOR, APPLIED RESEARCH IN TEACHING AND LEARNING, GRADE 8
TEACHING AND LEARNING CENTRE
POSITION NUMBER: 122212

POSITION OUTLINE:
Reporting to the Analyst, Applied Research in Teaching and Learning (ARTL), the Coordinator, Applied Research in Teaching and Learning (ARTL) supports the implementation of institutional priorities (i.e., Educational goals, and teaching and course evaluation), ARTL strategic priorities, and continuous improvement of the Teaching and Learning Centre. The incumbent conducts research on institutional priorities such as educational goals, teaching and course evaluation and ARTL strategic priorities; manages and coordinates activities and projects within the ARTL portfolio; coordinates research projects, continuous improvement projects, and other activities by drafting terms of reference/project charters; and develops and manages action plans.

QUALIFICATIONS:
- Bachelor’s degree in Education, or another cognate field, with three years of related experience including experience in project coordination, planning, research, and communications, or an equivalent combination of education, training, and experience.
- Good knowledge of the post-secondary teaching and learning environment and academic governance processes.
- Excellent research and analytical skills using both qualitative and quantitative methods.
- Excellent writing skills and the ability to synthesize complex information into clear reports and other communications.
- Excellent project planning, coordination and conflict management skills.
- Excellent communications skills (written, oral, presentation, and interpersonal).
- Excellent analytical reasoning, problem-solving, and conflict management skills.
- Ability to work independently and collaboratively to meet multiple deadlines.
- Ability to exercise discretion, diplomacy, and tact.
- Proficient in the use of standard office applications and web content management systems (e.g., MS Office, AEM).

SALARY RANGE: $59,050 to $70,517 per annum
START DATE: ASAP
POSITION END DATE: February 28, 2018

A detailed resume and cover letter quoting Competition #554 must be received in our office by 4:30 pm on September 18, 2017, addressed to the attention of Linda Chan, Human Resources Advisor. Please follow the application instructions at: http://www.sfu.ca/hr/prospective_employees/HowToApply.html.

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

The University is committed to the principle of equity in employment
A more detailed job description may be obtained at www.sfu.ca/jobpostings