Invites applications for the following position(s):

**COMPETITION NUMBER: 595**

C.U.P.E. Local 3338 – Temporary Position

TECHNICIAN, GRADE 10

EXTERNAL RELATIONS – COMMUNICATIONS AND MARKETING

POSITION NUMBER: 99950

POSITION OUTLINE:
As a production team member, participates in the planning of custom videography, promotional videography, event videography, and casting in Creative Studio (CS); records and edits video projects, produces audio segments, soundtracks and motion graphics; and troubleshoots equipment-related production problems. Advises or instructs CS partners/clients, Communications & Marketing (CM) professional staff and SFU Communicators on video/audio equipment and/or productions. Assists in the use and maintenance of CS video and sound facilities including doing periodic preventive equipment maintenance. Maintains and catalogues video/audio files. Performs other duties and responsibilities consistent with the job description and classification on request.

QUALIFICATIONS:
- **High school graduation and completion of a two year diploma program in Film Production.**
- **3 years of related experience.**
- Excellent knowledge of audio/video software (i.e., After Effects, Premiere, Pro tools, and Quicktime) for the manipulation of both video and audio using PC and Macintosh platforms.
- Excellent knowledge of standard events and custom video production equipment (broadcast and cinema quality cameras, DLSRs audio records, mixers, switcher, lights, etc.).
- Excellent knowledge of recording, editing of video, speech and music and their use in other technologies such as web, internet, and streaming.
- Excellent knowledge of the fundamentals of acoustics and lighting.
- Excellent script writing, story development, and visual concept development and implementation skills.
- Excellent organizational skills.
- Excellent interpersonal skills.
- Excellent communication (both oral and written) and presentation skills.
- Excellent analytical reasoning and problem-solving skills.
- Ability to use a wide variety of audio and video production equipment (i.e., computers, video cameras, mixers, switchers, lights, sliders, tripods and microphones).
- Ability to apply audio/video recording methods and to use editing hardware and software.
- Ability to produce high quality video footage.
- Ability to use database and spreadsheet applications (i.e., Filemaker Pro, Access, Excel) at an intermediate level.
- Ability to use word processing applications (i.e., MS Word) at a basic level.
- Ability to build simple studio sets or props from design using wood or metal working tools and appropriate materials.
- Ability to work independently and as a member of a team.
- Ability to produce quality work under tight deadlines.
- Ability to train and instruct others.
- Ability to treat confidential information with discretion.
- Ability to lift and carry up to 25 kg.
- Ability to periodically travel outside the lower mainland.
- Ability to work flexible hours and occasional overtime.
- Ability to arrange suitable transportation for oneself and for all necessary equipment when required to travel to other campuses and work locations.
- **or an equivalent combination of formal education, certificate/program of study and experience is acceptable.**
HOURLY SALARY: $28.14
START DATE: January 2, 2018
POSITION END DATE: September 14, 2018

A detailed resume and cover letter quoting Competition #595 must be received in our office by 4:30 pm on October 10, 2017, addressed to the attention of Francesca Turrell, Human Resources Advisor. Please follow the application instructions at: http://www.sfu.ca/hr/prospective_employees/HowToApply.html.

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

The University is committed to the principle of equity in employment
A more detailed job description may be obtained at www.sfu.ca/jobpostings