Invites applications for the following position(s):

**COMPETITION NUMBER: 607**

_**Administrative and Professional Staff (APSA)**_

**Continuing Position**

**MANAGER, STUDENT LEARNING AND LEADERSHIP, GRADE 8**

**OFFICE OF SUSTAINABILITY**

**POSITION NUMBER:** 121126

**POSITION OUTLINE:**

The Manager, Student Learning and Leadership provides strategic services to integrate sustainability into curriculum and experiential learning opportunities and support student leaders, groups, organizations, and individual students to pursue sustainability at SFU and beyond (as alumni). The Manager supports Student Services, the Vice-President Academic (VPA) portfolio and student support organizations to engage students to become sustainability champions, role models, pathfinders and innovators. The Manager mentors student leaders and champions the integration of students into sustainability-related University decision-making processes and identifies opportunities for sustainability-related student leaders and organizations to participate in solutions development. The Manager is the main service provider and acts as a formal connection to the VPA and Associate Vice-President (AVP) Students portfolios to support the planning, implementation, and reporting work on sustainability.

**QUALIFICATIONS:**

- Master’s degree in Education or Sustainability and five years of related experience in sustainability curriculum and student programming development and management at post-secondary institutions; or an equivalent combination of education, training, and experience.
- Excellent knowledge of sustainability issues and best practice learning models.
- Excellent knowledge of student engagement and stages of development programming and concepts.
- Good knowledge of BC Aboriginal history and current issues.
- Excellent organizational, administrative, research, analytical and problem-solving skills.
- Excellent interpersonal and communication skills (oral, written and presentation).
- Excellent leadership and project management skills.
- Excellent program and financial management skills.
- Ability to develop relationships and partnerships and to work collaboratively at all levels and areas within the organization.
- Ability to develop and facilitate employee and student orientation and leadership programs.
- Ability to develop and deliver student leadership and experiential learning programs and services to improve individual proficiency in participating in sustainability activities and initiating sustainability actions.
- Ability to develop course content, curriculum and academic programs.
- Ability to exercise mature judgment, initiative, diplomacy, and tact.
- Ability to work independently and meet deadlines.
- Ability to draft procedures and reports.
- Proficient in the use of word processing, database, spreadsheets and desktop publishing applications.
- Ability to arrange suitable transportation to various work locations.

**SALARY RANGE:** $59,050 to $70,517 per annum

**START DATE:** ASAP

A detailed resume and cover letter quoting **Competition #607** must be received in our office by **4:30 pm on November 8, 2017**, addressed to the attention of Monica Swanson, Human Resources Advisor. Please follow the application instructions at: [http://www.sfu.ca/hr/prospective_employees/HowToApply.html](http://www.sfu.ca/hr/prospective_employees/HowToApply.html).

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

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_The University is committed to the principle of equity in employment_  
A more detailed job description may be obtained at [www.sfu.ca/jobpostings](http://www.sfu.ca/jobpostings).