Invites applications for the following position(s):

**COMPETITION NUMBER: 633**  
Administrative and Professional Staff (APSA)  
Continuing Position  
MANAGER, RESIDENCE LIFE, GRADE 8  
RESIDENCE LIFE  
POSITION NUMBER: 97096

**POSITION OUTLINE:**  
The Manager, Residence Life is responsible for providing leadership, supervision, management support, and direction to the Residence Life Coordinators (RLCs), and the Coordinator, Orientation & Community Development (Coordinator, ROCD). The Manager oversees the Residence Community Standard program, including the development of the curriculum; the training of staff; the education of the residents; and the management of the day-to-day conduct case load that arises within the residence community. The incumbent also oversees the recruitment and hiring of all Residence Life student staff and volunteers; leads the planning and implementation of large scale co-curricular initiatives for the Residence Life unit (e.g., Co-curricular initiatives); and develops and utilizes learning and development outcomes for student staff training programs. The Manager assists the Associate Director, Residence Life in providing strategic vision and direction for the Residence Life unit.

**QUALIFICATIONS:**
- Undergraduate degree in Education, Psychology, or a related discipline, and four years of related experience in the development and management of student training programs, or an equivalent combination of education, training, and experience.
- Excellent knowledge of Student Development Theory and the transition needs of university students.
- Excellent supervisory skills.
- Excellent and staff and volunteer management skills.
- Excellent leadership, mentorship, and team coordination skills.
- Excellent communication skills (oral, written, and presentation).
- Excellent interpersonal and conflict resolution skills.
- Excellent organizational, research, problem-solving, and analytical reasoning skills.
- Excellent program development, implementation, and evaluation skills.
- Excellent statistical analysis and reporting skills.
- Excellent budget planning and financial administration skills.
- Ability to provide critical incident debriefing and crisis response.
- Proficient in the use of assessment models, assessment tools, data collection, and the ability to interpret the results gained.
- Proficient in the use of student information systems (e.g., PeopleSoft, SIMS), and standard office applications (e.g., word processing, database, and spreadsheet applications).

**SALARY RANGE:** $59,050 to $70,517 **per annum**  
**START DATE:** December 4, 2017

A detailed resume and cover letter quoting **Competition #633** must be received in our office by **4:30 pm on November 15, 2017**, addressed to the attention of Deborah Walker, Human Resources Advisor. Please follow the application instructions at:  
[http://www.sfu.ca/hr/prospective_employees/HowToApply.html](http://www.sfu.ca/hr/prospective_employees/HowToApply.html).  
We thank all applicants for their interest; however, only those selected for interviews will be contacted.

*The University is committed to the principle of equity in employment*

A more detailed job description may be obtained at [www.sfu.ca/jobpostings](http://www.sfu.ca/jobpostings)