Invites applications for the following position(s):

COMPETITION NUMBER: 666
C.U.P.E. Local 3338 – Continuing Position
TECHNICIAN, GRADE 9
FACULTY OF EDUCATION – OFFICE OF THE DEAN
POSITION NUMBER: 122563

POSITION OUTLINE:
Provides web development and graphic design support for the Communications Office at the Faculty of Education. Creates, maintains and updates website pages content; creates and designs layouts for web and print marketing materials; and prepares and edits audio, video and graphics files for online delivery. Proposes and produces creative prototypes and solutions that address the overall design, navigation, usability, and layout of webpage content. Leads Faculty-wide projects as assigned by the Communications Officer and assists with developing internal and external surveys. Performs other duties and responsibilities consistent with the job description and classification on request. Please note: This position is located at Discovery 1, 8999 Nelson Way, Burnaby, BC.

QUALIFICATIONS:
- **High school graduation plus two years post-secondary education or formal certificate / diploma program equivalent with courses in desktop and web publishing, graphic design, word processing, database, and spreadsheet applications.**
- **3 years of related experience.**
- 50 wpm keyboarding skill with a high degree of accuracy.
- Excellent knowledge of design principles, typography, use of space and colour, text placement, usability, and visual flow.
- Good knowledge of branding principles and ability to apply the brand look and key message to all print and digital marketing materials.
- Excellent knowledge of scripting and coding languages (e.g., PHP, C++, Java, Perl, shell scripts, JavaScript, ActionScript).
- Excellent knowledge of web-based content management systems (e.g., AEM).
- Good knowledge of data compiling and transfer techniques (e.g., file compressing, extracting, and exporting).
- Good knowledge of networked multi-platform and multi-media development systems (e.g., Unix).
- Basic knowledge of archive and record-keeping systems and practices.
- Excellent organizational, research, analytical reasoning and problem-solving skills.
- Excellent interpersonal and communication (oral and written) skills.
- Ability to use desktop publishing, graphics, word processing, presentation, spreadsheet, database and content management applications (e.g., InDesign, Illustrator, Photoshop, Word, PowerPoint, Excel, AEM) at an intermediate level.
- Ability to use web development and multi-media applications (e.g., Dreamweaver, FireWorks, Flash, QuickTime, RealPlayer) at an advanced level.
- Ability to use audio/video editing and publishing software (e.g., Final Cut Studio, Sound Forge) including various compression formats and optimization techniques for online delivery.
- Ability to troubleshoot cross-platform and cross-browser web development issues and software application problems.
- Ability to use a digital camera and scanner for taking/uploading images.
- Ability to develop and deliver one-on-one specialized training sessions for individuals on web-based and multi-media technologies.
- Ability to use online survey tools (e.g., SurveyMonkey, Sharepoint) at an intermediate level.
- Ability to handle high volumes of work, work independently and meet deadlines.
- Ability to handle confidential material with discretion.
- Ability to exercise mature judgment and initiative.
- Ability to attend off campus job-related training sessions (e.g., workshops, seminars, conferences) on software development, graphic design, illustration, and photography.
- Ability to work flexible hours, including occasional evenings and weekends if required.
- **An equivalent combination of formal education, certificate/program of study and experience is acceptable.**

STARTING SALARY: $1,850.23  (BI-WEEKLY RATE: $1,850.23, ANNUAL RATE: $48,271.21)

START DATE: ASAP

A detailed resume and cover letter quoting Competition #666 must be received in our office by 4:30 pm on November 14, 2017, addressed to the attention of Deborah Walker, Human Resources Advisor. Please follow the application instructions at: http://www.sfu.ca/hr/prospective_employees/HowToApply.html.

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

The University is committed to the principle of equity in employment
A more detailed job description may be obtained at www.sfu.ca/jobpostings