Invites applications for the following position(s):

**COMPETITION NUMBER: 675**

Administrative and Professional Staff (APSA)  
Temporary Position  
PROJECT MANAGER, PROGRAM REDESIGN, GRADE 10  
BEEDIE SCHOOL OF BUSINESS – GRADUATE PROGRAMS

POSITION OUTLINE:
The Project Manager (PM) leads, plans, executes, manages and completes the project management process for graduate program assurance of learning (AoL) and curricular review, as part of the program learning goal redesign within the Segal Graduate School, Beedie School of Business. The PM works closely with the Chair, Graduate Assurance of Learning Committee and Associate Dean to develop graduate program learning goals. The PM acts as a planning resource and liaison for Graduate Program Academic Directors; and takes the lead in coordinating and planning program learning goal designs for review by the Graduate Curriculum Committee and Associate Director, Graduate Programs. The PM is responsible for developing long-range plans for curricular/program learning goal initiatives and new/revised pedagogy and assessment to accomplish project objectives related to graduate programs. **Please note: This is a part-time position working 57.6 hours bi-weekly. This position is located at the Segal School of Business, 500 Granville Street, Vancouver, BC.**

QUALIFICATIONS:  
- Master’s degree in Business or Education and five years of related experience in areas such as project management, curriculum review, pedagogy and assessment, and strategic enrollment management in a post-secondary environment or an equivalent combination of education, training and experience.  
- Excellent knowledge of the post-secondary system, including business education programming.  
- Excellent knowledge of educational policy, change management and conflict resolution skills.  
- Excellent organizational, interpersonal and communication (verbal, written and presentation) skills.  
- Excellent project management skills.  
- Excellent critical thinking skills.  
- Excellent cost-benefit analysis and financial management skills.  
- Ability to provide leadership to, and manage project teams.  
- Ability to work cooperatively and effectively with others.

**SALARY RANGE:** $54,738.40 to $65,368 per annum  
**START DATE:** ASAP  
**POSITION END DATE:** November 9, 2018

A detailed resume and cover letter quoting Competition #675 must be received in our office by **4:30 pm on November 16, 2017**, addressed to the attention of Francesca Turrell, Human Resources Advisor. Please follow the application instructions at: [http://www.sfu.ca/hr/prospective_employees/HowToApply.html](http://www.sfu.ca/hr/prospective_employees/HowToApply.html).

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

*The University is committed to the principle of equity in employment*

A more detailed job description may be obtained at [www.sfu.ca/jobpostings](http://www.sfu.ca/jobpostings)