Invites applications for the following position(s):

COMPETITION NUMBER: 689
C.U.P.E. Local 3338 – Temporary Position
TECHNICIAN, GRADE 9
CENTRE FOR ONLINE AND DISTANCE EDUCATION

POSITION OUTLINE:
Reporting to the Associate Director, Centre for Online & Distance Education, and working collaboratively with programming staff, the Instructional Design Technician builds, updates and tests online course instructional sites, produces online instructional materials, and provides information and support in the area of online instructional technologies to CODE staff. Tests and evaluates new educational technology software. Collaborates with core programming area and Program Directors in determining appropriate instructional design and delivery. Performs other duties and responsibilities consistent with the job description and classification on request.

QUALIFICATIONS:
- ** Bachelor’s degree or equivalent in educational technology, computing science or a related field from an accredited college or university.
- **3 years of related experience.
- 40 words per minute keyboarding skill with a high degree of accuracy.
- Good knowledge of instructional design, web-based course development, instructional technology, and course authoring tools, principals and practices and an ability to use web delivery tools and applications at an advanced level (e.g., Raptivity; Learning Technology Interoperability (LTIs); Adobe Design; HTML; Wikis; Blogs; Weebly; etc.).
- Good knowledge of Learning Management Systems and/or Sharable Content Object Reference Model.
- Good knowledge of current mobile computer technology, including computing hardware and software, in both Macintosh and Windows environments.
- Good knowledge of pedagogical and technical support issues pertaining to technology-enhanced courses.
- Good project management skills.
- Good quality assurance skills.
- Ability to use spreadsheet, word processing, presentation, and database applications (e.g. Excel, Word, PowerPoint) at an intermediate level.
- Ability to adapt to new software and web applications and procedures.
- Ability to conduct presentations in tutorials and workshops on instructional technologies.
- Ability to write technical documentation for a non-technical audience.
- Ability to provide technical training to technical and non-technical individuals.
- Ability to work effectively as a member of a team.
- Ability to work independently and meet deadlines.
- Ability to exercise mature judgment and initiative.
- Excellent oral, written, presentation, and interpersonal communication skills.
- Good editing and proofreading skills.
- Excellent organizational and time-management skills.
- Excellent analytical reasoning and creative problem-solving skills.
- **or an equivalent combination of formal education, certificate/program of study and experience is acceptable.

HOURLY SALARY: $26.43
START DATE: January 2, 2018
POSITION END DATE: September 7, 2018

A detailed resume and cover letter quoting Competition #689 must be received in our office by 4:30 pm on November 22, 2017, addressed to the attention of Francesca Turrell, Human Resources Advisor. Please follow the application instructions at: http://www.sfu.ca/hr/prospective_employees/HowToApply.html.

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

The University is committed to the principle of equity in employment
A more detailed job description may be obtained at www.sfu.ca/jobpostings