Invites applications for the following position(s):

COMPETITION NUMBER: 774
Administrative and Professional Staff (APSA)
Continuing Position
PROJECT MANAGER, FACILITIES SERVICES, GRADE 9
FACILITIES SERVICES – SFU VANCOUVER
POSITION NUMBER: 122622

POSITION OUTLINE:
The Project Manager, Facilities Services manages capital renovation projects at all stages of the project life cycle for the Vancouver Campus. The Project Manager participates in the planning and development of all buildings and facilities by overseeing design and space planning, negotiating contracts for independent contractors and consultants, and supporting the overall daily operations and maintenance needs of the campus. The Project Manager is also a member of the Emergency Operations Centre and participates in the Life, Safety and Emergency Preparedness programs. Please note: This position is located at Harbour Centre, 515 West Hastings Street, Vancouver, BC.

QUALIFICATIONS:
- Diploma in Architecture or Interior Design and five years of related experience in project management and commercial design for renovation projects or an equivalent combination of education, training and experience.
- Excellent knowledge of the principles, best practices, methods, materials, tools and equipment used in project and construction management.
- Good knowledge of building codes and municipal by-laws.
- Excellent interior design skills, specifically in relation to principles of commercial and educational design.
- Excellent project estimating and project management skills.
- Excellent financial administration skills.
- Excellent human resource management, leadership, supervisory and team management skills.
- Excellent interpersonal, communication (verbal, written) and customer service skills.
- Excellent analytical reasoning, problem-solving and decision making skills.
- Proficient in the use of standard office applications, enterprise level information systems and drafting software (e.g., MS Office, MS Project, PeopleSoft, Ungerboeck, AutoCAD).

SALARY RANGE: $63,531 to $75,864 per annum
START DATE: ASAP

A detailed resume and cover letter quoting Competition #774 must be received in our office by 4:30 pm on January 4, 2018, addressed to the attention of Francesca Turrell, Human Resources Advisor. Please follow the application instructions at: http://www.sfu.ca/hr/prospective_employees/HowToApply.html.

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

The University is committed to the principle of equity in employment
A more detailed job description may be obtained at www.sfu.ca/jobpostings