Invites applications for the following position(s):

**COMPETITION NUMBER: 031**

**Administrative and Professional Staff (APSA)**

**Continuing Position**

**SECURITY SUPERVISOR, GRADE 6**

**CAMPUS SAFETY AND SECURITY**

POSITION NUMBER: 30962

**POSITION OUTLINE:**

The Security Supervisor is responsible for overseeing and facilitating the front line crime prevention and resource protection services necessary to ensure the general safety and security of the University community and property. The Security Supervisor serves as the primary investigator of criminal activities on campus and acts as the initial Incident Commander, in concert with internal and external emergency response personnel and agencies, in the investigation of incidents which pose a potential liability to the University. The incumbent of the position provides leadership and/or supervision for the contract security patrol personnel and Student Campus Safety Program staff assigned to Community Safety. The Security Supervisor facilitates public education seminars, programs, and projects to enhance community involvement in matters pertaining to personal safety, security, and crime prevention.

Please note: This position is located at Discovery 1, 8999 Nelson Way, Burnaby, BC.

**QUALIFICATIONS:**

- Excellent leadership and team management skills.
- Excellent conflict resolution, interpersonal, and communication skills (oral, written, and presentation).
- Good analytical thinking skills.
- Ability to make good decisions with conflicting or incomplete information.
- Ability to exercise personal initiative and professionalism when completing projects as an individual or as a member of a team.
- Ability to provide effective operational supervision of contract security and student staff.
- Ability to conduct public presentations.
- Ability to obtain a Certified Security Supervisor (CSS) designation within one year of hire.
- Ability to obtain Incident Command System (ICS) Level 1 certification within one year of hire.
- Ability to maintain a RCMP Enhanced Reliability security clearance.
- Ability to maintain a Vulnerable Sector Screening (VSS) clearance.
- Ability to maintain a valid Class 5 BC driver’s license.
- Ability to maintain a valid BC Security Worker’s license.
- Ability to perform the physical duties of the position (e.g., climbing multiple sets of stairs in succession; standing and walking for long periods; and lifting up to 50 kg.).
- Proficient in the use of Microsoft Office suite applications (e.g., Word, Excel, Powerpoint).
- Proficient in the use of incident report and dispatch data management systems (D3, PPM2000).

**SALARY RANGE:**

$50,994 to $60,896 **per annum**

**START DATE:**

ASAP

A detailed resume and cover letter quoting **Competition #031** must be received in our office by **4:30 pm on February 5, 2018**, addressed to the attention of Monica Swanson, Human Resources Advisor. Please follow the application instructions at: [http://www.sfu.ca/hr/prospective_employees/HowToApply.html](http://www.sfu.ca/hr/prospective_employees/HowToApply.html).

We thank all applicants for their interest; however, only those selected for interviews will be contacted.

**The University is committed to the principle of equity in employment**

A more detailed job description may be obtained at [www.sfu.ca/jobpostings](http://www.sfu.ca/jobpostings).