SFU Lifelong Learning strives to be the leading provider of flexible, responsive education in British Columbia and beyond. We believe that lifelong learning not only imparts knowledge but also empowers and inspires participants to be change agents for their lives and communities. We mobilize learners by providing timely, targeted programming that helps them succeed in a fast-changing world.

SFU Lifelong Learning requires experienced Instructors to join our instructional team within Human Resources Management Certificate Program. Instructors are needed for all online asynchronous courses with the program.

**Job Description**
In this role, you will create and deliver lesson plans for a course(s) within the Human Resources Management certificate program. This includes the responsibility of facilitating adult learning, applying your subject matter expertise, instructional design, project management and online teaching skills in a dynamic and collaborative environment. You will support students through problem-based learning activities, provide timely feedback and communication and summative and formative feedback and assessment.

**Qualifications**
- A Master’s degree in relevant discipline or an equivalent combination of post-secondary education and professional experience.
- Minimum 8 years of related industry experience.
- Hold a current Chartered Professional in Human Resources (CHPR) designation.
- Post-secondary teaching experience.
- Proficiency in online learning platforms (Canvas preferred).
- Demonstrated experience with a variety of video conferencing tools (Blackboard Collaborate, Zoom, MS Teams).
- Professional portfolio demonstrating skill and experience level.
- Strong team, organizational, interpersonal, written and oral communication skills.
- Exceptional computer literacy across a variety of applications.

**Responsibilities will include, but are not limited to:**
- Facilitating the instruction of human resources course(s) with an emphasis on applied and problem-based learning.
- Ensuring currency in the latest relevant theory and practices to apply to course materials.
- Working in conjunction with the Associate Director to draft and edit online learning activities, assessments and materials.
- Ensure continuous improvement of course quality based on delivery experience and instructional team and student evaluation feedback.

The competition will remain open until the position is filled. However, screening will commence on **October 1, 2020.** To apply, submit a cover letter and resume to:

Raveen Sanghera, Associate Director, Career and Professional Programs, SFU Lifelong Learning
raveen_sanghera@sfu.ca
Please note Human Resources Management – Instructional Position in the subject line.

We thank all applicants for their interest; however, only short-listed candidates will be contacted.

All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority.