Completing the Medical Services Plan (MSP) Application

- If currently on MSP (also known as Health Insurance BC), Personal Health Numbers (CARE Card) must be provided for all family members to be enrolled on the plan.

- If you are a first time resident of British Columbia and are a Canadian Citizen, you must provide proof of Canadian Citizenship – a copy of your Canadian birth certificate, Canadian citizenship card, or Canadian passport.

- Holders of Work or Study Permits (Student Authorizations) must attach a photocopy of the document to their applications. If dependents are not listed on the permit, photocopies of their Work or Study Permits must also be attached.

- If you are applying for coverage for your spouse, he or she must also sign the application form.

- Please email completed form and required documents to: benefits@sfu.ca

It may take MSP several weeks to process applications. If you need medical attention and you have not received your CARE Card and Personal Health Number by the time you are eligible for coverage, you will need to personally pay for any medical expenses incurred. Once you receive your CARE Card, you can submit copies of your receipts for reimbursement, together with a covering letter either by mail or fax to:

Medical Services Plan
PO Box 9480 Stn Prov Govt
Victoria, B.C. V8W 9E7

Fax: (250) 405-3593