

SIMON FRASER UNIVERSITY STAFF ACHIEVEMENT AWARDS NOMINATION FORM

My nominee for a 2011 SFU Staff Achievement Award is:

Award Category (Please check only one of the following categories)

Athletic/Artistic **Humanitarian** **Lifetime Achievement** **Personal Achievement**

Work Performance **Innovation** **Team** **Leadership** **Student Service**

Name: _____ Telephone: (Res.) _____ (Bus.) _____

Department: _____ Position: _____

Length of Service at SFU: _____

Address: _____

Nominator's Declaration:

My Name: _____ Telephone: (Res.) _____ (Bus.) _____

Address: _____

Affiliation to SFU: _____

Signature: _____ Date: _____

Procedures for Nomination:

Please submit this page, along with the following information about the nominee candidate, typed on a separate sheet:

- description of nominee's achievements, including a clear statement indicating why this candidate is outstanding
- additional supporting documentation which may include:
 - resume or curriculum vitae
 - letters of reference
 - one or two media clippings, plus a list of any additional media clippings
 - list of awards or other public recognition
 - any other information pertinent to this nomination

Confidentiality: All nominations will remain confidential. It is the choice of the nominator as to whether or not they wish to inform their nominee.

Submit your nomination by Monday, September 26th, 2011 to: SFU Staff Achievement Awards; c/o Human Resources, Organization Effectiveness; Simon Fraser University; 8888 University Drive; Burnaby, B.C. V5A 1S6; fax: 778-782-3449

Questions?

Phone: 778-782-4767