Welcome to Humanities at Simon Fraser University. Our Master of Arts (MA) program is suited to students who wish to pursue specific and advanced cross-disciplinary, text-based research projects. It enables specialization in a period or theme in the context of a strong grounding in the humanistic tradition from ancient Greece to the modern period in different cultures. Structured around three primary thematic modules (classical, medieval and Renaissance thought and culture; Asian thought and culture; and modernity and its discontents) to which courses are linked, the program aims to train students to think critically in different disciplines, historical periods, and cultures.
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INTRODUCTION TO GRADUATE STUDIES IN HUMANITIES AT SFU

The Humanities MA program is designed for students wishing to pursue specific cross-disciplinary, text-based research projects. First and foremost, our program aims to guide students in the research and writing of a high quality MA thesis. Students are to specialize in a specific period or theme in the context of a program that has a strong grounding in the humanistic tradition from ancient Greece to modernity. Our faculty’s research interests and expertise include: classical, medieval, and Renaissance thought and culture; modernity and critique; social and political thought; religion and culture; cross-cultural translation; humanities and citizenship; Asian literary and cultural studies; and, humanities and the environment.

We believe that students should write a thesis rather than simply an extended research paper. It is in the thesis that the interdisciplinary enquiries undertaken in course work can be synthesized into significant research. It also prepares them, more specifically, for the rigors and challenges of producing a doctoral thesis. The Humanities MA Program is intended to serve, therefore, as a bridge to higher graduate work in top-ranked disciplinary or interdisciplinary programs. Students with an MA in Humanities are well prepared for doctoral work in interdisciplinary PhD programs such as that offered by the Birkbeck Institute for the Humanities in London, The Philosophy, Interpretation and Culture Program at SUNY (Binghampton), The Graduate Program in Humanities at Stanford, the Committee on Social Thought at the University of Chicago, and the Social and Political Thought Program at York University and the Centre for Theory and Criticism at the University of Western Ontario, to name a few. Those continuing on in programs such as classics, comparative literature, English, political science (political theory), or religious studies will bring with them both a strong foundation in their field and a valuable background in interdisciplinary work.

The SFU Humanities MA prepares students for far more than just doctoral work. Our graduates will be competitive in a wide range of careers, including secondary and college education, editing and publishing, media industries, and public and civil service. Through its rigorous training in critical thinking, interpretive and documentary methods, effective
writing, and reasoned judgment, the SFU Humanities MA program cultivates skills essential
to almost every profession.

Students benefit from many exciting events hosted by the Institute of the Humanities, which
is affiliated with the Humanities Department, such as academic conferences, public lectures,
film screenings, small-group seminars, and roundtable discussions. Recent visiting lecturers
hosted by the Institute include such nationally and internationally renowned scholars and
thinkers such as The Honourable Ratna Omidvar, C.M., O.Ont; Reverend Majed El Shafie;
Taiaiake Alfred; Andrew Feenberg; and The Honourable Dr. Jean Augustine. Also affiliated
with the Humanities Department is the David Lam Center, which hosts events that promote
intercultural exchange between Canada and Asia.

Students also have access to funding packages in the form of teaching assistantships, in HUM
101, 102, 105 and 130, tutor-marker positions (HUM 102 and 130), research assistantships,
graduate fellowships, and other scholarship opportunities. It is expected that all students
keep up-to-date with the scholarship/award opportunities and deadlines listed
on the Dean of Graduate Studies website: (http://www.sfu.ca/dean-gradstudies/
awards.html).

ADMISSION CRITERIA AND PROCEDURES

A. CRITERIA FOR ADMISSION

Applicants will hold an undergraduate degree with at least a 3.5 grade point average (GPA) in
the humanities, or in humanistic disciplines such as classics, history, philosophy, English,
and women’s studies, or social sciences such as geography, sociology, anthropology, or
political science. Applicants will also have to meet the standard requirements for admission
to a Simon Fraser University master’s program, namely at least a 3.0 GPA or its equivalent.

Applicants must satisfy the Humanities Graduate Program Committee that they are pre
pared academically to undertake graduate level work in Humanities.

Qualified students will be accepted into the MA program only if, in the opinion of the
Humanities Graduate Program Committee, a suitable Senior Supervisor is available. Senior
Supervisors will be selected only from among Humanities faculty members, faculty members
who have joint appointments in Humanities and another department, and Humanities
Associate Faculty. Applicants are advised to review the list of Humanities faculty and their
areas of expertise to judge whether supervision is possible.

A student with incomplete academic preparation for the MA program may be required to
take up to 12 hours of additional work in the Humanities undergraduate program. The
Graduate Program Committee will specify these requirements to the incoming student.

The Master's Program in Humanities is interdisciplinary and draws on the resources of
faculty in many areas of the Arts and Social Sciences. It is therefore possible for the Master's
student to create, in co-operation with the Humanities Graduate Program Committee, an
individualized program of studies to suit her/his scholarly interests and goals.

All applications, including writing samples, must be completed in English. Applications can
be made online at: http://www.sfu.ca/deangradstudies/prosp_students/application_process/.
Please refer to the Humanities Department website for more information on the required items for application to the program: http://www.sfu.ca/humanities/graduate/information-for-applicants.html

Official transcripts must be sent directly to Simon Fraser University. Applications are not considered complete until the school receives all parts of the package. Applicants whose native language is not English will be required to prove their competence in English by taking the TOEFL or IELTS. For more information on English proficiency, please refer to 1.3.12 English Language Competence in the Graduate General Regulations in the most current graduate student calendar (https://www.sfu.ca/students/calendar/). We recommend that readers of this handbook consult the Graduate General Regulations portion of Simon Fraser University's Student Calendar as it is referred to throughout. The calendar provides procedural information to all SFU students. While it is updated every semester, section numbers and their corresponding headings remain the same.

*Fritz Khan Man as the Palace of Industry*

B. DEPARTMENT PROCEDURES REGARDING ADMISSION

Applications for admission are adjudicated by the Humanities Graduate Program Committee (GPC) in consultation with appropriate members of the Department. When an applicant's file is complete, it is reviewed by the GPC. Admission decisions will be based on material submitted within the application. Generally speaking, the GPC will make one of the following recommendations:

i. Applicant is admitted into the program (with or without conditions)

ii. Applicant is admitted as a Qualifying Student. The applicant may be required to take up to 12 hours of additional work in the Humanities undergraduate program. The GPC will specify these requirements to the incoming student.

iii. Application for admission is rejected.

iv. The GPC can require further information from the applicant and delay its decision.

All applications are subject to final approval by the University's Senate Graduate Studies Committee. The Dean of Graduate Studies and Postdoctoral Office will send out all final offer letters.

Admission of MA students will occur in the Fall semester only. Applications and all supporting documents should be submitted by January 15 in the year of admission if you are applying for an Entrance Scholarship. If you do not wish to apply for an Entrance Scholarship, the application and all supporting documentation must be received by March 15 in the year of admission.
HUMANITIES MA EDUCATIONAL GOALS

In their knowledge of a chosen area of humanities, students will be able to:
· Demonstrate an in-depth comprehension of a specific theme, problem or aspect of the humanities.
· Situate their understanding of a selected topic within the larger trajectory of the humanities tradition.
· Identify the core texts and authors that have contributed to their research area.
· Develop an original contribution to the field of humanities in the form of a thesis.

In their writing, students will be able to:
· Construct a major thesis of 80-100 pages.
· Interconnect sub-arguments in the form of chapters that, when taken as a whole, convincingly argue a distinct perspective on their chosen topic.
· Demonstrate a command of the technical terminology in the language particular to their chosen field of study.
· Articulate discipline-specific language clearly to the non-expert reader.
· Develop a clear and consistent scholarly voice.
· Exhibit effective editing skills to create a coherent and thoughtful argument.
· Employ up to date bibliographical tools.

In their research, students will be able to:
· Analyze multiple primary sources.
· Connect and evaluate critical passages in primary sources in order to isolate those most relevant to their own interests.
· Demonstrate a strong familiarity with contemporary scholarship in their chosen field.
· Identify gaps in scholarship in the fields within which they work.
· Negotiate the complex bibliographical demands of advanced humanities research.

In their oral communication, students will be able to:
· Communicate the goals and purpose of their research clearly.
· Defend their thesis project within a group of subject specialists.
· Engage constructively with the work of their peers.
· Identify the strengths and limitations of their respective projects.

In their analysis and argumentation, students will be able to:
· Integrate the appropriate historical, literary, philosophical, religious or aesthetic perspectives required for their research.
· Generate cogent and persuasive argumentation in support of their theses.
· Support their argumentation through independent analysis of specific evidence.
· Demonstrate a sophisticated awareness for differing cultural perspectives.
Lev Efimovich Kerbel Karl Marx Stadt, 1970
THE HUMANITIES MASTER OF ARTS PROGRAM

Successful applicants will enter the program in the fall term. With a sequenced combination of four courses and a thesis, students will complete the degree in 24 months. A candidate for the MA in Humanities must:

A. Complete a total of 26 units while maintaining at least a 3.0 CGPA, including all of

- **Hum 800-5** Theories and Methods in the Humanities
- **Hum 801-5** Research Development Seminar
- **Hum 803-6** MA Thesis

and two of

- **Hum 802-5** Themes in the Humanities
- **Hum 804-5** Directed Readings
- **Hum 805-5** Special Topics

Students who have completed their coursework and/or are researching and writing their thesis will enroll in **HUM 803-6 (MA Thesis)**. Course selection must be made in consultation with the Senior Supervisor.

B. Submit a thesis (80-100 pages) giving evidence of independent research and critical abilities.

It is expected that students complete all coursework within their first year of the program. The second year will be devoted entirely to the thesis. For a list of course descriptions, please see Appendix A.
THESIS PROPOSAL, THESIS PREPARATION AND DEFENCE

A. THESIS PROPOSAL

Graduate students will write a thesis proposal to be presented to their Supervisory Committee. The Supervisory Committee, with the Graduate Program Chair in attendance, will hold a thesis proposal consultation with the student. The purpose is to ensure that the student and the Supervisory Committee are in agreement about the nature of the work to be done for thesis completion and the schedule for finishing degree requirements. Both the Supervisory Committee and the GPC must approve the thesis proposal. Students are expected to complete their proposal by the end of their second term in the program. Typically, they shall do so in the context of HUM 801-5.

During the Thesis Proposal Consultation, the student will make a brief presentation on the proposal followed by questions by the Supervisory Committee. The Supervisory Committee may make one of the following recommendations to the GPC:

- That the student proceed to work on the thesis.
- That the student revise the thesis proposal as specified by the Supervisory Committee and then proceed to work on the thesis.
- That the student be required to submit a revised proposal for another consultation.

B. PREPARING FOR A THESIS DEFENCE

Preparation for the examination of a master’s thesis shall not take place until the thesis is substantially complete and in the required format laid down in Preparation of Theses, Extended Essays, and Projects: Regulations and Guidelines. For more information, please see: https://www.lib.sfu.ca/help/publish/thesis.

All thesis defences are subject to all procedures laid out in sections 1.9 Preparation for Examinations and 1.10 Examinations in the Graduate General Regulations of the current SFU student calendar (http://sfu.ca/students/calendar/). Please note that the terms “thesis defence” used in this Handbook and “examinations” used in the Graduate General Regulations are interchangeable.

Before a defence date can be set, both the Senior Supervisor and Supervisory Committee Member(s) must have received and read a complete draft of the thesis and agree that it is ready to be defended. This agreement does not mean that the thesis is perfect, merely that it is defensible. The Supervisory Committee will then make a recommendation to the Graduate
Program Chair concerning the date, place, and time of the thesis examination and the composition of the Examining Committee.

An Examining Committee will have the following minimum composition:

a. The Graduate Program Chair, or his/her designate, shall be a non-voting chair of the Examining Committee. If the Graduate Program Chair is also on the student’s Supervisory Committee, he/she shall designate a faculty member at this University, who is not a member of the student’s Supervisory Committee, as chair.

b. All members of the student’s Supervisory Committee.

c. The External or Internal Examiner, who shall be a faculty member at the university, or a person otherwise suitably qualified, who is not a member of the student’s Supervisory Committee. For a thesis defence in the Faculty of Arts and Social Sciences, a master’s examiner may not be a member of the same department as the one granting the degree, unless a waiver is granted by the Dean of Arts and Social Sciences or his/her designate. The External or Internal Examiner should be free from any actual, potential, or perceived conflicts of interest and should be at "arm’s length" from the student, members of the Supervisory Committee, and Senior Supervisor. The student must not contact the External nor Internal Examiner in any way before the defence.

At least six weeks prior to the thesis defence, the MA candidate must submit a copy of his/her thesis abstract (with thesis title) to the Graduate Program Assistant. In addition, the MA candidate must also submit a one-page biography to the Graduate Program Assistant, which briefly describes some background information on the candidate including the candidate’s previous credentials, list of publications, and list of awards. The Graduate Program Assistant will prepare the Approval of Examining Committee for a Master’s Student paperwork to be signed by the Senior Supervisor and Graduate Program Chair. A copy of the candidate’s thesis abstract will accompany this form and both items will be submitted to the Dean of Graduate and Postdoctoral Studies at least four weeks in advance of the thesis defence. The Director of Graduate Records and Admission in the Dean of Graduate and Postdoctoral Studies Office will enter this information into University Records. At this time, the Graduate Program Chair will notify the University community of the intended time and place of the thesis defence. If there are any changes to the time or place of the thesis defence, the Graduate Program Chair will notify the University community.

At least two weeks before the thesis defence, the requisite number of unbound copies of the completed thesis must be submitted to the Graduate Program Assistant. Please check with the Graduate Program Assistant as to how many copies are required.

Copies of the unbound completed thesis will be distributed to the Examining Committee with one copy made available for inspection by interested faculty and students.

It is the candidate’s responsibility to ensure that the department orders the appropriate audio-visual equipment at least two weeks before the thesis defence. If conference calls or video-conferencing is required, the department will make these arrangements separately.

C. THESIS DEFENCE

The Humanities Department adheres to the best practices for the conduct of a thesis defence outlined on the Dean of Graduate and Postdoctoral Studies website:
At the start of the defence, the Chair will introduce the candidate and all members of the Examining Committee. The Chair will also outline the procedures that are to be followed during the defence.

During the thesis defence, the candidate will give an oral account of the research on which the thesis is based and defend the thesis itself. It is expected that this oral presentation will not exceed 20-25 minutes (a typical conference paper length). The candidate must be prepared to answer questions on the field of the research and related fields.

Questions will begin with the External or Internal Examiner, followed by the “internal external” and Supervisory Committee members. The Senior Supervisor normally asks questions last. In general, each Examining Committee member will ask a few questions each and two rounds of questions will take place. Once this is done, the Chair will ask if there are any other questions the Examining Committee wishes to ask. The defence should continue until all committee members have asked the questions they wish to ask. Throughout the defence, it is common practice for the Chair and Senior Supervisor to take notes about questions asked and responses given. Once the committee members have finished asking their questions, the Chair will invite questions from the audience.

After the Chair of the Examining Committee is satisfied that all the relevant questions have been answered, the Examining Committee will ask the audience and candidate to leave. The Examining Committee will then meet in camera to classify the thesis.

There are four possible outcomes of the thesis defence:

a. The thesis may be passed as submitted.

b. The thesis may be passed on the condition that revisions be completed to the satisfaction of the Senior Supervisor.

c. The Examining Committee may defer making judgment if it judges that the thesis could pass after additional work by the candidate. A thesis upon which judgment is deferred shall come forward for re-examination within a period specified by the Examining Committee. The Examining Committee may require formal re-examination under section 1.10.1 of the Graduate General Regulations or may reach its decision by examination of the revised thesis. The Examining Committee may not defer judgment a second time.

d. The thesis may be failed. In this case, the candidate is required to withdraw from the University.

The Examining Committee should agree on any significant changes that are required and should note these in writing.

The decision of the Examining Committee is by simple majority vote. A decision to pass the thesis or to defer making judgment may not be reached on a tie vote of the examining committee. If at first a majority vote to pass the thesis cannot be reached, and subsequently, if a majority vote to defer judgment cannot be reached, the thesis will be failed. If the Examining Committee determines that the thesis defence was successful, members of the
Examining Committee will sign the *Thesis Approval* page which will be included in the candidate’s thesis submission to the Library at a later date.

Once a decision has been reached, the candidate will be invited to return to the room and is given the results of the defence. The Senior Supervisor should ensure that any annotated copies of the thesis are passed to the candidate to help with revisions. The candidate will be informed of any significant revisions that are required (if applicable). These revisions will be completed as soon as possible after the defence and checked by the Senior Supervisor.

When a candidate has successfully defended the thesis and made any minor revisions required, the Supervisory Committee shall recommend award of degree. Each member of the Supervisory Committee, the Graduate Program Chair, the Faculty Graduate Studies Chair, and the Senate Graduate Studies Committee shall approve the Recommendation for Award of Degree paperwork. The University’s Senate has the final authority to award the degree. The title of the thesis will be recorded on the student’s transcript.

After the defence, when the Senior Supervisor has approved any changes that may have been requested, the candidate is required to submit the now complete thesis online to the library. The candidate must follow the directions as outlined in the *thesis submission* section of the library website: https://www.lib.sfu.ca/help/publish/thesis/submission.

The candidate must make an appointment with the Graduate Program Assistant to obtain the signed *Thesis Approval* pages and the Senior Supervisor’s memo approving the thesis’ submission to the library. The library will then store the thesis electronically.

The Humanities Department requires two bound copies of the thesis; A departmental and Senior Supervisor’s copy. The printing of all thesis copies is the responsibility of the candidate but the Humanities Department pays the binding costs for the department and Senior Supervisor copies. Binding is done through the SFSS Copy Centre and the Graduate Program Assistant will provide the candidate with a memo requesting that two copies be charged to the Humanities Department.

When the library representative of the Dean of Graduate and Postdoctoral Studies has checked the thesis and accepted the format, the representative will notify the Director of Graduate Programs, Admissions and Records. No degree will be approved by senate until the director of Graduate Programs, Admissions and Records has been so notified.

For information on publication of the thesis, please see *Graduate General Regulation 1.11 Publication of Thesis* at: http://www.sfu.ca/students/calendar/.
ENROLMENT

Enrolment begins approximately two months before the start of each term and must be completed by the Friday preceding the start of classes; please see Academic Dates (http://www.sfu.ca/students/calendar/). Students are allowed an additional two weeks to finalize their enrolment, without financial penalty. The course or research-related work for which the student enrolls must have the approval of the Graduate Program Chair and/or a student’s Senior Supervisor. In addition, enrolment for courses completed outside the student’s department must have the approval of the course instructor. It is highly recommended that students meet with their Senior Supervisor prior to enrolling to develop a program of study or research plan.

A. CONTINUITY OF ENROLMENT

As the Humanities MA program is on a per term fee structure, students are required to enroll in every term until all degree requirements have been fulfilled. This includes students enrolled on leave. A student who does not enroll is considered to have withdrawn from the University. Enrolment in an undergraduate course or audit course only does not satisfy the requirement for continuity of enrolment.

While students are expected to maintain continuous enrollment, a student may go on leave if both of the following conditions are satisfied:

a) A situation arises which makes it necessary to interrupt the graduate program
AND
b) No substantial use will be made of University facilities.

To apply to go on leave, students should obtain and complete an On-Leave Graduate Registration form. Permission to enroll on leave must be approved by the student’s Senior Supervisor and the Graduate Program Chair. When the situation necessitating the interruption of the student’s graduate program is due to exceptional circumstances, permission to enroll on leave will not normally be denied. Students who apply for a leave due to exceptional circumstances and have permission denied for that leave should apply to the Dean of Graduate Studies for consideration of their application.

Students on leave are required to enroll during the normal enrolment period for each term by indicating on leave status when enrolling, and they will be assessed an on leave fee. All graduate fees for the 2018 can be found on the fee section of the 2018 student calendar:
Please refer to the graduate studies website for up-to-date information, as this fee and other fees are subject to change. This fee will be waived for students enrolled on leave due to exceptional circumstances.

Enrolling on leave may impact upon a student's ability to complete their degree within the maximum time allowed. For students in master's degree programs, no term or enrolment on leave will count toward the maximum 9 terms of enrolment allowed for the completion of their degree requirements. Further to this, each term of on leave enrolment for exceptional circumstances will extend, by four months, the six calendar year period of time from the student's initial enrolment in their graduate program in which they must complete their degree requirements. Terms of enrolment on leave for other reasons will not extend that six calendar year period.

B. RETAKING A COURSE

A graduate student may retake a course under the following conditions:

a) When the same numbered course covers different material in different terms (many special topics and directed readings courses are of this nature).

OR

b) When the student wishes to improve the grade earned in the course. Permission of the GPC is required.

Under a), both grades are recorded on the student’s transcript, and the grade and the units for both iterations of the course are used for the calculation of the CGPA and towards the units required for the degree. Under b), both grades are recorded on the student’s transcript with the notation that the course was retaken to improve the grade. However, only the better grade is used in calculating the CGPA and the units for the course are used only once towards the requirements for the degree.

A student must indicate at the time of enrolment under which of the two conditions the course is being retaken. The Graduate Program Chair must certify the correctness of this indication.

C. WITHDRAWAL FROM COURSES OR FROM THE UNIVERSITY

Permission of the Senior Supervisor and the Graduate Program Chair are required to withdraw from a course. If the Senior Supervisor is not yet appointed, permission of the Graduate Program Chair is required. If such permission is granted, a student may withdraw from a course without academic penalty up to the end of the ninth week of classes in any term.

To withdraw from a course, the student must fill out a Request for Graduate Course Change form and obtain signatures from his/her Senior Supervisor and the Graduate Program Chair. The completed form must be submitted to the Graduate Program Assistant for further processing.

Under extenuating circumstances, a student may withdraw from a course without academic penalty during the tenth to the 12th week of classes. Such circumstances must be beyond the control of the student (e.g., medical or financial crisis). Under such circumstances, therefore,
**HUM 803** (MA Thesis) or a similar course may be added, as appropriate. Permission of the Senior Supervisor and the Graduate Program Chair is required.

A student may withdraw from the University at any time by notifying the Graduate Program Chair and the Director, Graduate Admissions and Records in writing. A student who has withdrawn from the University and who wishes to re-enter shall apply for readmission under the same conditions as any other applicant.

### ACADEMIC STANDING, PROGRESS EVALUATION, AND STUDENT APPEALS

#### A. ACADEMIC STANDING

The following grades are used at the graduate level in the University:

- **A+** = 4.33 point (in use since 2002-3)
- **A** = 4.00 points
- **A-** = 3.67 points
- **B+** = 3.33 points
- **B** = 3.00 points
- **B-** = 2.67 points
- **C+** = 2.33 points (in use since 2002-3)
- **C** = 2.00 points
- **F** = 0 points
- **IP** = 0 points
- **CO** = 0 points
- **N** = 0 points

*Marcel Duchamp Bicycle Wheel*

Students in the Humanities MA Program must maintain a cumulative grade point average (CGPA) of 3.0 in courses completed at Simon Fraser University. The CGPA is the cumulative average of the grade points earned in the Simon Fraser University graduate courses completed towards a master’s degree.

When a student is working on his/her thesis in HUM 803, the notation IP (in progress) shall be entered on the transcript. IP is not a grade and is not used in calculating the student’s CGPA. When the thesis is completed and successfully defended, the notation CO shall be entered on the transcript. CO is not a grade and is not used in calculating the student’s CGPA.

In exceptional circumstances, the grade for a course may be deferred for a specified period determined by the course instructor. This shall be entered as DE in the student’s record. If the grade is not received by the last day of the first month of the next term, the DE grade will
automatically be converted to an F. DE grades may not be extended beyond this time limit. A DE grade may be changed to a WE if the student can provide medical documentation that they were unable to complete the work within the extended period because of illness. Upon request to the Dean of Graduate and Postdoctoral Studies a DE grade can be changed to a grade of IP and the course requirements completed in a subsequent term of registration. When the grade for a course is not deferred and no grade is received, the notation N will be placed in the student’s record. For the purposes of calculating the CGPA, N counts for 0 points.

A course that is dropped before the end of the second week of the term will not be recorded on the student’s transcript. A course that is dropped within the third to eighth weeks (inclusive) will be recorded on the transcript with the notation WD. No course may be dropped after the end of the eighth week and before the end of the twelfth week, except in extenuating circumstances approved by the director, admissions and records. Courses dropped under extenuating circumstances will receive a WE notation. WD and WE grades carry no credit value and are not used in GPA calculations.

B. PROGRESS EVALUATION

Annual Progress Reports

In early April, the Graduate Program Assistant will send an Annual Progress Report form to all returning master students.

In the Annual Progress Report, students will briefly describe the progress they have made in their coursework, thesis research and writing, papers published or presented, and any teaching assistant or tutor-marker appointments held. The student will submit their Annual Progress Report to their Senior Supervisor who will determine whether progress in the program has been satisfactory or not. The evaluation of student progress in course work will rely in part on maintenance of a CGPA of 3.0, as required by Graduate General Regulation 1.5.4. It is also the responsibility of the student to arrange a meeting with his/her Senior Supervisor to outline his/her coursework, research, and writing plans for the next three semesters, as required by the Annual Progress Report.

Completed Annual Progress Reports are due to back to the Graduate Program Assistant on May 15.

Unsatisfactory Progress

If a student’s progress appears to be unsatisfactory, the Supervisory Committee or the Graduate Program Chair shall make a written report to the GPC, and provide a copy to the student. That committee shall consider whether the student’s progress has been satisfactory. The GPC, on consultation with the Supervisory Committee, if one has been appointed, may:

a) Require the student to withdraw.

OR

b) Inform the student of the unsatisfactory progress and require the student to improve in specific ways in a specific period of time.

The student concerned has the right to appear before the GPC when the case is considered, and may submit any materials relevant to the case. A student who is required to withdraw shall be informed, in writing, with copies to the Dean of Graduate Studies and the Director,
Graduate Admissions and Records. If required to improve within a specific period of time, the student shall be informed in writing as to what precisely is required, with copies to the Dean of Graduate and Postdoctoral Studies and the Director, Graduate Admissions and Records.

Any decision of the GPC under the provisions of this section may be appealed to the Senate Graduate Studies Committee through the Dean of Graduate Studies. The student has the right to appear before the Senate Graduate Studies Committee when the case is heard. The decision of this committee shall be final.

C. STUDENT APPEALS

Students with grievances should first consult their Senior Supervisors and then, if necessary the Graduate Program Chair or, if they prefer, one of the members of the GPC. For more information, students should refer to 1.16 Graduate Student Appeals in the Graduate General Regulations (http://www.sfu.ca/students/calendar).

FINANCIAL ASSISTANCE

Financial support is considered to be the responsibility of the student. Students applying for the MA program should include completed applications for Graduate Fellowships and any other scholarships and bursaries for which they may be eligible on the GA3 system. Current students should check with the department and Dean of Graduate and Postdoctoral Studies for scholarships or other funding opportunities they may be eligible for.

Unless you are a Canadian Citizen or Landed Immigrant, your work opportunities as a graduate student will be limited to employment on campus. Unfortunately, the department cannot necessarily guarantee support for all our students. International students may have difficulty supporting themselves through SFU funds alone.
A. TEACHING ASSISTANTSHIPS AND TUTORMARKERSHIPS

There are opportunities in the Humanities Department for Teaching Assistantships (TA-ships) and Tutor Markerships (TM-ships) for MA students with appropriate background in the subject area. Teaching Assistants direct undergraduate tutorials, evaluate papers, and mark examinations. The current value of a TA-ship in the Humanities Department is $4,700 for a four-base unit appointment. Tutor Markerships are available for Distance Education (CODE) courses and are paid by CODE according to enrollment numbers.

These positions are posted three times per year: by October 22 for the spring term; by February 25 for the summer term; and June 25 for the summer term. Notifications of available Teaching Assistant or Tutor Marker positions on the Humanities website, the Dean of Graduate and Postdoctoral Studies centralized job posting site, and circulated through our email distribution lists. Interested students must submit a resume and a letter of application before the closing date to the Manager, Academic and Administrative Services to be considered for these positions. The criteria for awarding TAships in the Department of Humanities can be found in Appendix B.

Teaching Assistants and Tutor Markers are represented by the Teaching Support Staff Union (TSSU) and work under a Collective Agreement. The current agreement that can be found at: http://www.tssu.ca/collective-agreement/

B. RESEARCH ASSISTANTSHIPS

Research Assistantships may also be available to graduate students through faculty research grants.

C. GRADUATE FELLOWSHIPS

Generally speaking, the Humanities Department awards its Graduate Fellowships (GF), worth $6,500 for a full GF or $3,250 for a partial GF, during the Fall semester to new incoming students. Students interested in a GF should first read the GF Terms of Reference (available at: http://www.sfu.ca/dean-gradstudies/awards/graduate-fellowships/graduate-fellowships.html/) to ensure they meet all the criteria for this award. To be eligible to hold a GF, applicants must be registered as a full-time, regular (not "on-leave" or "part-time") student and must normally have a minimum grade point average of 3.50. In exceptional cases, other evidence of outstanding ability may outweigh this criterion.

Eligible students apply through their department of enrolment by completing an "Application for a Graduate Fellowship" in the GA3 online system at https://gradawards.sfu.ca/. It is the student’s responsibility to attach any required documents/transcripts. Applicants complete the GF application by the departmental deadline.

D. OTHER SCHOLARSHIPS

Please see the Dean of Graduate and Postdoctoral Studies website at http://www.sfu.ca/grad for more information on entrance scholarships and details on other awards and scholarships administered by the federal government, the University, and other institutions or associations.
E. SSHRC

An application to the Social Sciences and Humanities Research Council of Canada is dependent upon an applicant’s status per SSHRC guidelines. The deadline is generally in October but may vary depending on the deadline set by the Dean of Graduate and Postdoctoral Studies office. For more information, please visit the SSHRC website at http://www.sshrc.ca.

KEY GRADUATE PROGRAM PEOPLE

SENIOR SUPERVISOR

The Senior Supervisor shall have the primary responsibility for determining, in consultation with the student and the rest of the committee, the projected program of study, selecting appropriate research topics, and ensuring that the candidate fulfills all degree requirements. Senior Supervisors will be selected only from among Humanities faculty members, Humanities joint faculty appointments, and Humanities Associate faculty members. The name and contact of your Senior Supervisor is specified in your Recommendation for Admission letter.

SUPERVISORY COMMITTEE

The Supervisory Committee will consist of a senior supervisor and one or two other committee members who may be selected from faculty outside the department. The Committee will be formed by the end of the student's second semester in the program. Students may make changes to their Supervisory Committee in cases where, for instance, the development of their topic indicates a different faculty member would be more appropriate for the Committee. Changes made for the Graduate Program Chair and the Dean of Graduate and Postdoctoral Studies must formally approve any reason.

GRADUATE PROGRAM COMMITTEE (GPC)

Faculty members from the Department of Humanities compose the Graduate Program Committee (GPC). The GPC is responsible for the admission of graduate applicants, the recommendation of fellowships and scholarships, the determination of academic standing of graduate students, and the approval of Supervisory Committees.

GRADUATE PROGRAM CHAIR

The Graduate Program Chair connects the unit’s graduate studies program to the full graduate enterprise at the university as demonstrated through a commitment to interdisciplinary training excellence. The Graduate Program Chair is also Chair of the GPC. With administrative assistance from the Graduate Program Assistant, the Graduate Program Chair and GPC have oversight over the full graduate program, including recruitment, enrolment, funding management, disciplinary quality assurance in graduate learning outcomes, and the overall graduate student experience. **Dr. Paul Dutton** is the Acting Graduate Program Chair and can be contacted by email at dutton@sfu.ca.
GRADUATE PROGRAM ASSISTANT

The Graduate Program Assistant is responsible for all administrative matters concerning the graduate program including: admissions, graduate fellowship and scholarship applications, Teaching Assistant and Tutor Marker contracts, TA/TM office set-up (including key requisitions), photocopy codes, graduate program paperwork, graduate marketing activities, graduate program procedures, website management, and registration procedures and enrollment in courses. Carolyn Richard is the Graduate Program Assistant and can be contacted by email at cdr3@sfu.ca or by phone at 778.782.8934.

MANAGER, ACADEMIC & ADMINISTRATIVE SERVICES

The Manager, Academic & Administrative Services is responsible for undergraduate student advising; finance; course planning/scheduling; payroll inquiries; and Teaching Assistant, Tutor Marker, and Sessional hiring. Alice Hartley is the Manager, Academic & Administrative Services and can be contacted by email at ahartley@sfu.ca or by phone at 778.782.4094.

GRADUATE CAUCUS

All enrolled graduate students at SFU are members of the Graduate Student Society (GSS http://sfugradssociety.ca/). The core mandate of the GSS is to provide services and advocacy for its members. Located in MBC 2203, the GSS is the second most powerful governing body at SFU and it links every department and graduate student on campus through individual departmental caucuses. As an MA student in the Department of Humanities, you will be able to participate in the Humanities Caucus. Every semester the GSS allocates funds to all active caucuses, who can then put forward initiatives to decide how the funding is used. In 2014 the Humanities Caucus was involved in organizing the 2014 Graduate Student Critical Theory Conference alongside SFU's School of Communications and the University of Victoria's Cultural, Social, and Political Thought Program. Humanities graduate students can thus shape their own graduate experience at SFU through our departmental caucus meetings. Humanities MA students can further do so through an elected seat in the GSS senate and by maintaining an active and supportive role in the GSS. Our participation helps ensure the continuing positive impact of the GSS on the experiences of present and future graduate students in the Humanities and at SFU.
FACULTY

**Alessandra Capperdoni, Limited Term Instructor** BA, MA Bologna, PhD SFU: modernity and contemporary literature; literary and critical theory (semiotics, post-structuralism, psychoanalysis, Marxism and Feminism); ancient Greek epic and theatre; Italian Renaissance poetry and art

**Paul Crowe, Associate Professor & Department Chair** BA, MA Calgary, MA, PhD UBC: Daoist history; contemporary Buddhist ethics; Confucian ideals in the context of modern Asia as they relate to education, feminism, property rights, constitutional democracy, and justice; multiculturalism in Canada; cross-cultural dialogue and thought

**Paul Edward Dutton, Professor & Acting Graduate Chair** BA UWO, MA, PhD Toronto, MSL MSD PIMS: Western Civilization; History of the Book; Medieval Studies; Carolingian civilization; 12th-century Renaissance; Microhistory and Micro-Medieval; the Strange and Wonderful World of Pieter Bruegel

**Anne-Marie Feenberg-Dibon, Professor** MA Paris, PhD UC San Diego: Enlightenment; 19th & 20th-century European fiction; History

**Samir Gandesha, Associate Professor** BA UBC, MA PhD York: Modern European thought and culture, with emphasis on the 20th and 19th centuries

**Shuyu Kong, Associate Professor & Undergraduate Chair** BA MA Peking; PhD UBC: Chinese literary and cultural studies; Asian Diaspora studies

**David Mirhady, Professor** BA MA UBC, PhD Rutgers: Classical Mythology; Greek tragedy; Greek law; Greek rhetoric

**Emily O’Brien, Associate Professor** BA Toronto, MA, PhD Brown: Italia Renaissance art and literature; 15th-century Italian humanism

**Eleanor Stebner, Associate Professor & J.S. Woodsworth Chair** BA Alberta, MDiv Moravian, MA Marquette, PhD Northwestern: religion; culture; ideas; peace
APPENDIX A:

COURSE DESCRIPTIONS

**HUM 800-5** Theories and Methods in the Humanities

Textual interpretation in the Humanities within the context of interdisciplinary approaches and the five thematic modules: classical and medieval thought and culture, modernity and its discontents, religion and culture, cross-cultural translation, humanities and citizenship.

**HUM 801-5** Research Development Seminar in the Humanities

The articulation and refinement of research agendas and prospectus and thesis through faculty guidance and group work.

**HUM 802-5** Themes in the Humanities

Focuses on one of six following thematic modules: classical and medieval thought and culture; Asian culture and thought; modernity and its discontents; religion and culture; cross-cultural translation; humanities and citizenship.

**HUM 803-6** MA Thesis

**HUM 804-5** Directed Readings

**HUM 805-5** Special Topics

An in-depth study of a theme or aspect in the Humanities; topics will vary from offering to offering in order to meet the needs of the graduate cohort.
APPENDIX B:

CRITERIA FOR AWARDING TEACHING ASSISTANTSHIPS IN THE HUMANITIES DEPARTMENT

(Revised March 2013)

Humanities follows the TSSU Collective Agreement (Article XIII “Teaching Assistants” and Article XV “Distance Education Tutor/Marker”) when hiring TAs and TMs.

Priority is based on the following principles:

1. Teaching-related experience in her/his field of study can be of value to a graduate student both in her/his studies and in her/his preparation for a career.
2. The provision of teaching-related employment is an element in the University’s financial support of its graduate students.

In hiring teaching assistants, the Humanities department will give priority to the applicants in the following order:

Per Article XII.F.3. (Teaching Assistants):

1. Graduate students registered in HUM with priority under XII.F.4;
2. Graduate students registered in HUM without priority under XIII.F.4
3. Graduate students registered in GLS with priority under XII.F.4
4. Graduate students registered in GLS without priority under XIII.F.4
5. Graduate students registered in other departments at SFU with priority under XIII.F.4;
6. Graduate students registered in other departments at SFU without priority under XIII.F.4
7. “Other” applicants, such as undergraduate students registered at SFU in HUM or other departments; and external applicants.

If an assignment within a priority group requires a selection between applicants, the graduate without financial support from merit-based scholarships or merit-based fellowships during the semester of appointment will have priority for the appointment.

Within the parameters above and below, HUM also prioritizes hiring students who are earlier in their HUM MA or PhD program, over those who have been in their HUM graduate program longer.

Per Article XV.F.2 (Tutor-Markers):

In hiring TMs, Humanities will give priority to the applicants in the following order:

1. Qualified graduate students who have previously demonstrated satisfactory performance as a TM.
2. Qualified applicants – as outlined for TAs in Article XIII.F

* Qualifications of an applicant for a position include considerations of the following:
  a) Satisfactory performance as a teaching assistant, based on TA ratings on course evaluation forms and by course instructors
  b) Background in relevant courses
Graduate students who have priority for appointment (as defined by XIII F.4 in the TSSU Collective Agreement) include:

1. Master’s students or Qualifying master’s students who have either not held an appointment or held appointments totaling fewer than 25 base units
2. A student registered at SFU in a doctoral program or as a qualifying student for a doctoral program who holds a master’s degree or equivalent shall not have priority for appointment after having held appointments totaling 40 base units.
3. A student registered at SFU in a doctoral program without a master’s degree or equivalent shall not have priority for appointment as a GTA2 after having held appointments totaling 50 base units

Whenever the number of applicants for teaching assistantships who have priority for appointment exceeds the number of teaching assistantships available in a given semester, preference shall be given according to the following criteria in order of importance

1. Incoming graduate students in their first semester of enrollment. However, if, subsequent to our admission offer, an incoming student receives a scholarship or research assistantship approaching or exceeding the value of a full TAship, TAships are no longer guaranteed. Exception: scholarships or prizes awarded by the Dean of Graduate Studies, which tie these awards to a departmental offer of a TAship or RAship.
2. Level of academic achievement, as measured by CGPA, and rate of progress through the program. Normally, an application from a student enrolled in semesters 1 to 3 will have priority over an application from a student enrolled in semesters 4 and beyond with the same CGPA. Consideration is given to special circumstances which justify slower than normal progress through the program, particularly for those applicants who have not previously held a TAship.
3. Course and instructor evaluations from previous TA positions held
4. Accumulated base units - total number of base units a student has acquired as a TA or TM over the course of his/her studies
5. Consideration is also given to amount of support already received, instructor requests, suitability for a particular course and applicant preferences.

IN ALL CASES, MA and PhD students who have or have had substantial funding from internal or external sources such as SSHRC during their program are expected to progress at a quicker rate than those who do not.
APPENDIX C:

Humanities Website:
http://www.sfu.ca/humanities.html

Dean of Graduate and Postdoctoral Studies (DGPDS) Website:
http://www.sfu.ca/dean-gradstudies/

Graduate General Regulations:
http://www.sfu.ca/students/calendar/

Graduate Students Forms:
http://www.sfu.ca/dean-gradstudies/forms/

Scholarships and Awards:
http://www.sfu.ca/dean-gradstudies/awards.html

Faculty of Arts and Social Sciences Website:
http://www.fass.sfu.ca/

SFU International:
http://www.sfu.ca/international

Institute for the Humanities:
http://www.sfu.ca/humanities-institute/

Library website:
http://www.lib.sfu.ca/

Thesis Assistance:
https://www.lib.sfu.ca/help/publish/thesis

Athletics and Recreation:
http://www.sfu.ca/athleticsandrec/index.html

Residence and Housing:
http://students.sfu.ca/residences/

Maps and Directions:

U-Pass program at SFU:
http://students.sfu.ca/upass/

Graduate Tuition fees:
http://www.sfu.ca/students/calendar/2018/fall/fees-and-regulations/tuition-fees/graduate.html

TSSU:
http://www.tssu.ca/