SFU INTERNATIONAL ENGAGEMENT FUND (IEF)
Call for Proposals 2018

SFU International invites proposals from SFU units for the development of initiatives that will advance SFU’s internationalization goals and contribute meaningfully and sustainably to SFU’s global engagement. The purpose of this fund is to encourage the development of innovative and robust globally focused initiatives aligned with the SFU Vision and relevant strategies such as the Strategic Research Plan, the Academic Plan, and faculty or unit strategic plans. The fund is intended as seed money to support the development of international collaborative proposals, programming and research, to be carried out at SFU and abroad. Where possible, initiatives will also include reciprocal funding from partners.

The International Engagement Fund will provide seed funding to support strategic international collaborations, one-time costs to expand ongoing initiatives and the development of projects in alignment with institutional, faculty and unit strategies.

The fund will not normally be considered to cover:

1. Costs for ongoing operations, capital equipment, administration or personnel costs of existing projects or initiatives.
2. Costs incurred prior to being awarded funding.
3. Gifts and/or entertainment costs.
4. Indirect costs such as overhead.
5. Costs for initiatives that might be funded via other SFU grants, such as the Community Engagement Fund, VPA Conference Fund, Field School development grants, the President's Research Start-up Grants, internal research support, etc.
6. Expenses (such as travel and administration) for other Canadian universities

Amount:
IEF will fund proposals to a maximum of $8,000 each. Proposals with funding sources additional to the IEF are encouraged.

Deadline for Applications:
October 1, 2018

Duration:
As the fund is designed to seed new initiatives, the duration of funding will be a maximum of one year (12 months from the date the funds are awarded).

Criteria:
Proposals that meet the following criteria will be highly ranked:

- include at least one partner outside Canada,
• involve a key region
• involve existing international partners of SFU, and
• demonstrate alignment with SFU strategies
• have the potential to be part of a multi-faceted institutional partnership
• include specific plans to sustain the initiative beyond the IEF funding
• have other sources of funds that can enhance the scope and impact of the proposed initiative

Lead applicants must be permanent full-time academic or administrative staff. Temporary administrative staff, Lecturers, Adjunct Faculty, Senior Lecturers, and other Teaching Faculty appointments are not eligible to apply as a lead applicant.

Eligible Expenses:
1. Travel expenses for SFU and international partner institution personnel.
2. Expenses associated with the development of proposals, such as writers, initial fact-finding and partnership development, meetings, and communication costs.
3. Interim staffing costs for new initiative development and hosting of meetings/workshops.
4. Other costs associated with program development.

Submission Guidelines:
Please submit the following documents, in PDF format, by e-mail to intfunds@sfu.ca. Deadline to submit is **Monday, October 1, 2018**.

- Cover page
- Proposal* (recommended length of 3 pages)
- Letters of support

*Proposals should include the following information:
1. Project description and goals
2. Importance of initiative and relevance to SFU priorities
3. Alignment of the project with the interest of partners
4. Major activities and milestones
5. Expected outcomes and assessment measures
6. Sustainability plan
7. Budget, including other sources of funding

Proposals must include a letter of support from each, the appropriate Dean and the appropriate Chair (or Head of unit). Emailed letters of support will suffice.

Should you require any additional information, please contact:

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SFU International
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