Using the Dining Hall Printer for Meal Plan Clients (MAC)

Installing the Software

- If you are using the SFU Wireless Network, please ensure that you are using **SFU-SECURE**.
- Using your browser, go to below website/link and download the installation files for your system: (http://pds.docsol.sfu.ca/downloads/macpapercut/MacPCClient.zip)
- Unzip the file and **copy the Papercut application directly into your Applications folder.**
- Go to your System Preferences and create a new printer (Printers & Scanners).
- Click the + symbol at the bottom of the printer list and choose “Add Printer or Scanner”.
- The Add dialog box should appear.

If you do not see the “Advanced” symbol in the Toolbar, take these additional steps:

- *Right-click (or control key + click) in the Toolbar area. Choose Customize Toolbar.*
- *Click and drag a copy of the Advanced icon to the Toolbar. Click Done to exit.*

1. **Click the Advanced icon in the Toolbar.**
2. **Under the Type dropdown menu, choose “Windows printer via spoolss”.**
3. **In the URL box, type:** `smb://papercut5.mps.sfu.ca/DiningHall`
4. **In the name box, change the name to something meaningful (e.g. “Dining Hall Printer”)**
5. **Use the driver, “Generic Postscript Printer” and finish by clicking “Add”.**

Note that this approach removes the need to install a custom printer driver.

On the next popup screen, select **“Duplex Printer”**. Click OK and close the screen.

You should now see a new printer in your list.

To Print to the Dining Hall Printer:

Open the Papercut Client (“PCClient”) in your Applications folder and make sure that it is running properly. Adjust your Security and Privacy Settings (under System Preferences) to allow the Papercut application to properly install on your system.

- You may be asked to install **Java** on your system before the Papercut application will work properly. Agree and follow the onscreen instructions.

There may be a long pause as it tries to connect.

- Answer any prompts for authentication with your **SFU COMPUTING ID** and password (not your local user account and password), e.g. adsfu/myuserid. You should see a popup dialog box with your account name and the remaining funds in the upper right corner of your screen.
- Open your application and create a document.
- When you are ready to print, choose **“Dining Hall Printer”** as your printer. Make sure that the “two-sided” checkbox is selected.
- Print.

There will be a slight pause as your print request is sent. You may be asked to re-authenticate yourself again. If the job submission is successful, then your remaining funds will be debited by the cost of your print job ($0.20 per page).

Try restarting the Papercut Client application if it is unresponsive for a long period.

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FOR ADDITIONAL INFORMATION, visit the webpage:  [www.sfu.ca/itservices/technical/student-printing.html](http://www.sfu.ca/itservices/technical/student-printing.html)